

MINUTES OF THE MEETING OF THE BOARD OF PUBLIC WORKS, DECEMBER 13, 1965

The Board of Public Works met in the Office of the Governor, State House, Annapolis, Maryland, on Monday, December 13, 1965.

There were present:

J. Millard Tawes, Governor
Louis L. Goldstein, Comptroller
John A. Luetkemeyer, Treasurer

Also attending the meeting were:

Mr. Russell H. McCain, Executive Assistant to the Governor
Mr. Albert P. Backhaus, Director, Department of Public Improvements
Mr. James G. Rennie, Director, Department of Budget and Procurement

CONSTRUCTION:

The Board was advised by Mr. Backhaus that in all of the items submitted and recommended to the Board where payment is to be made from the proceeds of the following bond issues:

General Construction Loan of 1953	General Construction Loan of 1960
General Construction Loan of 1954	General Construction Loan of 1961
General Construction Loan of 1955	General Construction Loan of 1962
General Construction Loan of 1956	General Construction Loan of 1963
General Construction Loan of 1957	General Construction Loan of 1964
General Construction Loan of 1958	General Construction Loan of 1965,
General Construction Loan of 1959	

that full regard was given to the provisions of the Acts of each of the following Laws and the amendments thereto pertaining to the above construction loans:

Chapter 780 of the Acts of 1953, and as amended in 1954
Chapter 45 of the Acts of 1954
Chapter 266 of the Acts of 1955, and as amended in 1956, 1957 and 1958
Chapter 98 of the Acts of 1956, and as amended in 1957, and 1958
Chapter 532 of the Acts of 1957, and as amended in 1958, 1959, 1960 and 1961
Chapter 16 of the Acts of 1958, and as amended in 1960
Chapter 804 of the Acts of 1959, and as amended in 1960 and 1961
Chapter 86 of the Acts of 1960, and as amended in 1961, 1962 and 1964
Chapter 885 of the Acts of 1961, and as amended in 1962
Chapter 128 of the Acts of 1962, and as amended in 1963 and 1964
Chapter 903 of the Acts of 1963, and as amended in 1964 and 1965
Chapter 159 of the Acts of 1964, and
Chapter 743 of the Acts of 1965,

the significant section in point reading as follows:

"And Be It Further Enacted, That no department, board, commission, agency or institution specified or named in this Act shall begin any work with funds secured pursuant to the provisions of this Act unless satisfactory assurances are made to the Board of Public Works that the work described in the individual items of this Act can be completed with the funds specified for each such item respectively."

The Board was also advised by Mr. Rennie that all items submitted and recommended on his agenda for purchase through the Central Purchasing Bureau have been screened and conform with equipment for which the above Bond Issue Funds were provided.

The Board was further advised of the provisions of Section 8 of Chapter 743 of the Acts of 1965 (General Construction Loan of 1965) reading as follows:

"And Be It Further Enacted, That if any Federal grant is or becomes available to any of the State Colleges, the University of Maryland, Morgan State College, or St. Mary's College of Maryland for Capital Improvements, which grant is to pay a portion of the cost of such improvements as set out in this Act for any of these institutions, then the State appropriation herein provided for any such Capital Improvement in each instance shall be reduced by an amount equal to the amount of the Federal grant."

AIRPORT DEVELOPMENT PROGRAM AND CONSTRUCTION LOAN OF 1964:

Upon the recommendation of the State Aviation Commission, the Board approved an Agreement between the Mayor and City Council of Cumberland, Maryland, and the State Aviation Commission of Maryland, for State participation under the Airport Development Program and Construction Loan of 1964 to the extent of \$66,500 in connection with the Cumberland Municipal Airport. This Agreement had previously been approved by the State Law Department as to form and legal sufficiency.

BLAKISTONE ISLAND:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for Blakistone Island:

General Construction Loan of 1965 - Item 1 --

Martin G. Imbach, Inc., for Construction of Beach Erosion	:
Control, Phase II at Blakistone Island. Fee: Applicable	
to Rummel, Klepper & Kahl. (Item 1)	\$91,315.52

BOARD OF PUBLIC WORKS:

1- Upon a motion by the Governor and unanimously carried, the Board passed the following resolution:

WHEREAS, The United States Atomic Energy Commission is considering sites in Maryland for the planned 200 BEV particle accelerator which will form the nucleus of a National Accelerator Laboratory; and

WHEREAS, the National Accelerator Laboratory will make a major beneficial contribution to the economy and scientific stature of the State in which it is located; and

WHEREAS, various States and communities have offered sites for the National Accelerator Laboratory free of cost of the United States Government; and

WHEREAS, the Governor of Maryland has stated his intention of seeking approval from the General Assembly of Maryland at its next regular session of an offer of free land to the Federal Government for the purpose of locating the National Accelerator Laboratory in Maryland; now, therefore be it

RESOLVED BY THE BOARD OF PUBLIC WORKS OF MARYLAND, consisting of J. Millard Tawes, Governor, Louis L. Goldstein, Comptroller, and John A. Luetkemeyer, State Treasurer, the members of the Board of Public Works, announce their intention to support legislation at the forthcoming session of the General Assembly of Maryland authorizing the State of Maryland to acquire land and to deed it free of cost to the government of the United States as a site in Maryland for the National Accelerator Laboratory.

2- The Board approved the following items which were submitted by the State Comptroller's Office in connection with Program 11 of the budget of the Board of Public Works - "Deficiency Supplementation for Clerks and Registers":

a. Submission of statement showing the net deficiencies paid to Registers of Wills and Clerks of Court for the fourth quarter of the Fiscal Year 1965:

Registers of Wills:

Garrett County	\$ 836.71
Somerset County	696.31
Total Registers	\$ 1,533.02

Clerks of Court - Baltimore City:

Circuit	\$ 7,038.14
Circuit Court #2	10,708.20
City Court	15,559.70
Criminal Court	6,818.59
Total Baltimore City Clerks	\$40,124.63

(Continued)

(Board of Public Works-2)

b. Submission of statement showing the net deficiencies paid to Registers of Wills and Clerks of Court for the first quarter of the Fiscal Year 1966:

Registers of Wills

Caroline County	\$ 1,902.41
Garrett County	377.90
Kent County	<u>1,322.05</u>
Total Registers	\$ 3,602.36

Clerks of Court

Kent County	\$ 309.04
Somerset County	<u>928.55</u>
Total Clerks	\$ 1,237.59

Clerks of Court - Baltimore City:

Circuit Court #1	\$ 7,790.55
Circuit Court #2	4,896.43
City Court	16,926.74
Criminal Court	<u>13,448.25</u>
Total Baltimore City Courts	\$ 43,061.97

c. Request for authority to make the following payments to cover operating deficiencies, other than Clerks' salaries, in the following offices:

Clerk of the Circuit Court #1 for Baltimore City	\$ 10,363.20
Clerk of the Circuit Court #2 for Baltimore City	\$ 3,193.20
Clerk of the Baltimore City Court	\$ 49,907.59
Clerk of the Criminal Court of Baltimore City	\$ 45,732.90

BOARD OF TRUSTEES OF THE STATE COLLEGES:

The Board, at its meeting of September 14, 1964, approved a request of the Board of Trustees of the State Colleges to allow persons sixty years of age or over and fully retired to enroll in any evening class of the evening program at the Towson State College without payment of tuition. These courses taken by such individuals are for audit purpose only and not for credit. The Board requested that it be provided with a report of the results of this program.

The Board, at its meeting today, accepted an experience report relative to this program from the Board of Trustees of the State Colleges indicating that the program had favorable results for the academic year 1964 - 1965 and that it is being continued for the 1965 - 1966 academic year.

BONDS:

1- The Secretary advised the Board of the following payments for expenses in connection with the sale of State of Maryland Bonds on October 19, 1965:

<u>Bond Issue</u>	<u>Warrant No. 9483</u>
Maryland Port Authority Loan of 1958	\$ 485.52
Maryland Port Authority 2nd Loan of 1961	242.23
General Construction Loan of 1962	297.24
General Construction Loan of 1963	485.52
General Public School Construction Loan of 1963	1,788.70
General Construction Loan of 1964	485.52
General Public Junior or Community College Loan of 1964	1,213.27
General Construction Loan of 1965	727.75
General Public School Construction Loan of 1965	3,881.00
Area Vocational School Construction Loan of 1965	971.04

2- In accordance with the provisions of Section 6 of the General Construction Loan Laws, the Department of Public Improvements, under agenda Item M-7-A, submitted the following listing of appropriations with unencumbered balances remaining which are to be certified to be complete as of this date:

(Continued)

(Bonds-2)

General Construction Loan of 1963 --

Item 51, Henryton State Hospital, "Final stage of renovations of Henryton State Hospital".

General Construction Loan of 1964 --

Item 10, "Cunningham Falls State Park - Catoctin Manor Area: Construction of Shop and Storage Building".

Item 51, Spring Grove State Hospital, "Corrective measures to prevent stream pollution".

BOWIE STATE COLLEGE:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for Bowie State College:

The Fabre-Cernak Corporation, for Change Order No. 2 to contract approved May 5, 1965 for Construction of Infirmary and Dining Hall-Student Union Building.

Fee: Applicable to Fryer & Associates. (Item C-7) \$ 1,136.47

\$ 136.80 CREDIT, Item 89, General Construction Loan of 1964.

1,273.27 Item 123, General Construction Loan of 1963.

BOYS' VILLAGE OF MARYLAND:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Boys' Village of Maryland:

1966 Budget Program 1-17.01.22.66-08 --

Urban Francis, Inc., Base Bid, Alt. #1 and Alt. #2, for Fire Alarm System. (Item 7)

\$19,094.00

1966 Budget Program 1-17.01.22.66-08 --

Maryland Reproduction & Supply Company, for Blueprints and Instructions to Bidders. (Item I-12-A)

10.80

1966 Budget Program 11.01.03.00 --

.04-08 - Oskar Schulz for Building new Steam Manhole. (Item 19)

440.00

.04-08 - Monarch Roofing Company, for Change Order No. 2 to contract approved September 17, 1965 for Roof Repairs for Neal and McGuire Cottages. (Item C-16)

4,000.00

COMMISSIONERS OF THE STATE ACCIDENT FUND:

Upon the recommendation of the Department of Budget and Procurement and in accordance with Chapter 58 of the Acts of 1964, the Board approved the request of the Commissioners of the State Accident Fund to create one additional position of Receptionist, at an annual salary of \$3,480, needed to receive and channel visitors to the agency and to assist in typing and related work. Funds are available in Program 07.07.00.00.

COMMISSION ON SUBMERGED LANDS:

1- The Board confirmed its prior approval in connection with the following applications for U. S. Army Corps of Engineers permits for projects involved in the navigable waters of the State:

Hartge Yacht Yard, Inc., Galesville, Maryland-20765, for permit to dredge in West River and Lerch Creek at Galesville, Anne Arundel County, Maryland.

Bethlehem Steel Corporation, Sparrows Point Plant, Sparrows Point, Maryland-21219, for permit to place fill material channelward of the established pierhead-bulkhead line in Patapsco River at Sparrows Point, Baltimore County, Maryland.

(Continued)

(Commission on Submerged Lands-1)

Cottrell Engineering Corporation, 541. Front Street, Norfolk, Virginia-23510, for permit to dredge a channel for the new paper board plant at Pocomoke City, Maryland.

The Chesapeake and Potomac Telephone Company of Maryland, 5 Light Street, Baltimore, Maryland-21202, for permit to lay a submarine cable in Weems Creek at Annapolis, Anne Arundel County, Maryland.

Ellis Realty Company, Incorporated, for permit to construct a bulkhead, a ramp, and a pier; to install mooring piles, and to dredge and place fill materials in Seneca Creek at Seneca Park, Baltimore County, Maryland.

Harford County Metropolitan Commission, for permit to install a 6-inch and an 18-inch pipeline across Otter Point Creek (Middle Branch) near Edgewood Heights, Harford County, Maryland. (1)

Harford County Metropolitan Commission, for permit to install an 18-inch pipeline across Otter Point Creek (Original Branch) near Edgewood Heights, Harford County, Maryland. (2)

Baltimore Gas and Electric Company, for permit to install a submarine cable across Spa Creek at Annapolis, Anne Arundel County, Maryland. (1)

Baltimore Gas and Electric Company, for permit to install a submarine cable across Spa Creek at Annapolis, Anne Arundel County, Maryland. (2)

Galliher & Huguel, Inc., for permit to dredge in Miles River at Easton, Talbot County, Maryland.

Corps of Engineers, for permit for the placement of the following reach of Buttons Creek and Birch Dam Creek, near Church Creek, Dorchester County, Maryland, from a point 1.7 miles upstream from the mouth of Buttons Creek to the head of Birch Dam Creek, near Church Creek, Maryland.

Corps of Engineers, for permit to dredge in the west half of the Fort McHenry channel in the area between the entrance of Ferry Bar channel and buoy 17 M.

Corps of Engineers, for permit for the placement of the following reach of Cabin Creek near Secretary, Dorchester County, Maryland, at and upstream of the Dorchester County Highway Bridge.

2- Upon the recommendation of the Commission on Submerged Lands, the Board considered the application of The Chesapeake and Potomac Telephone Company of Maryland, 5 Light Street, Baltimore, Maryland, for a Department of the Army permit to lay a submarine cable in St. John Creek near Olivet, Calvert County, Maryland, and gave its approval to this project only if the cable is buried.

3- The Board also considered the following applications for U. S. Army Corps of Engineers permits, and in accordance with the recommendation of the Commission on Submerged Lands, approved the requests of:

Leslie L. Gould, Route 574, Hollywood, Maryland, for a permit to construct two (2) piers and a bulkhead and to place fill material in an unnamed cove of Cuckold Creek at Blackstone Marina, St. Mary's County, Maryland.

Bethlehem Steel Company, Sparrows Point Plant, Sparrows Point, Maryland, for an extension of time in which to complete the filling of Greys Creek, a tributary to Bear Creek, at Sparrows Point, Baltimore County, Maryland.

(Continued)

(Commission on Submerged Lands-3)

Gordon F. J. Clifford, 718 Gorsuch Avenue, Baltimore, Maryland, for construction of a pier and the installation of two (2) mooring piles in Magothy River at Indian Village, Anne Arundel County, Maryland.

Townsend Tinker, Easton, Maryland, to construct a pier and to install four (4) mooring piles in Trippe Creek near Trappe Station, Talbot County, Maryland.

Emery Tertelendy, R. R. 2, Box 114, Trappe, Maryland, to install twelve (12) mooring piles in Trippe Creek at Harleigh Farm, Talbot County, Maryland.

R. G. Baldwin, for a permit to construct a pier and tie-piles in Selby Bay at Turkey Point, Edgewater, Maryland - Kenneth E. Powell is acting agent for Mr. Baldwin.

4- The Board considered the following application, and upon the advice of the Commission on Submerged Lands, recommended that the U. S. Army Corps of Engineers deny this permit:

Elton D. Carter, 419 Joyce Drive, Glen Burnie, Maryland, to construct a bulkhead and to place fill material in Severn River at Herald Harbor, Anne Arundel County, Maryland.

COMPTROLLER OF THE TREASURY, DATA PROCESSING DIVISION:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Comptroller of the Treasury, Data Processing Division:

1966 Budget Program 06.04.00 --

10.01 - Liskey Aluminum, Inc., for Installation of computer floor in the Data Processing Center in the State Office Building. (Item 4)	\$3,652.00
Urban Francis, Inc., for Electrical Work - IBM-1460 Computer, State Office Building, Baltimore. (Item 14)	1,990.00

COPPIN STATE COLLEGE:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for Coppin State College:

1966 Budget Program 13.08.03.04-08 --

J. Sheridan McClees and Company, for Appraisal of property at 2400-2440 West North Avenue, St. Stephen The Martyr Church property. (I-4-A)	\$ 400.00
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General Construction Loan of 1964 -- Item 111 --

Ratrie, Robbins & Schweizer, Inc., for Change Order No. 1 to contract approved May 5, 1965, for Construction of Parking Lot, Walks and Steps. Fee: Applicable to James Crockett Associates. (C-8-A)	959.00
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The Weidemuller Construction Company, for Change Order No. 1 to contract approved April 7, 1965, for Construction of Dining Hall-Student Union Building. (C-8-B)	1,560.00
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General Construction Loan of 1965 - Item 101 --

Raymond Concrete Pile Division, for nine (9) Raymond Test Borings at the site of the Proposed Science Building. (I-4-B)	856.53
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COUNTY JAIL LOAN OF 1961:

1- The Board of Public Works, at its meeting of November 1, 1965, considered a recommendation from the Department of Public Improvements to approve a contract to the second low bidder in connection with the prison equipment to be installed at the Anne Arundel County Detention Center. At that time, the Board deferred action and requested the Department of Public Improvements to provide additional information upon which the Board could make its decision.

(Continued)

(County Jail Loan of 1961-1)

At the meeting today, Mr. Robert Strott, Purchasing Agent for Anne Arundel County, Mr. Joseph G. Peeler, Jr., Department of Public Works for Anne Arundel County, Mr. Howard Wheeler, Architect, and Mr. Raughley L. Porter, Building Construction Engineer for Baltimore City, who was engaged by Anne Arundel County as a Consultant, appeared before the Board to discuss the recommendation for the prison equipment referred to at the November meeting.

After some discussion, during which the reasons for selecting the equipment of the second low bidder were explained, the Board, by a vote of two to one, the Comptroller voting against the recommendation, approved the contract to the Southern Steel Company in the amount of \$168,000.00.

2- The Board approved Item M-8 of the agenda of the Department of Public Improvements relating to the County Jail Loan of 1961, as follows:

Item M-8 - "Reference is made to Item M-17, this Department's agenda February 11, 1965 (see Page 384 of the Minutes) reporting the total of all costs in the construction of the Montgomery County Detention Farm as \$494,310.57, the State's 25% share shown as \$125,000.00 in the previous reporting should be corrected to \$123,577.64, available from the total of \$125,000.00 set up for Montgomery County in the County Jail Loan of 1961".

COMPTROLLER OF THE TREASURY:

The Board considered and approved the requests of the Comptroller of the Treasury, dated November 4 and November 22, 1965, that an emergency be declared to exist in connection with the following classifications:

Field Supervisor, Income Tax Division
Auditor V, Comptroller's Office
Auditor VI, Comptroller's Office

In considering these requests, the Board had before it the recommendation of the Standard Salary Board.

CROWNSVILLE STATE HOSPITAL:

1- The Board approved Construction Item 1 of the agenda of the Department of Budget and Procurement, covering the following expenditures by Crownsville State Hospital:

Capital Appropriation 1-17.01.07.65 - Item 11	List 33	\$1,609.20
Capital Appropriation 1-17.01.08.65 - Item 11	List 32	658.00
	List 38	159.00

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for Crownsville State Hospital:

1966 Budget Program 10.03.03.03-08 --		
Linthicum Electric Co., Inc., for Extension of three phase electrical service to Employees' Cafeteria. (Item 17)		3,349.00
General Construction Loan of 1962 - Item 34 --		
Annuity Bond Fund, for cancellation and transfer of the unused portion of appropriation for completed "Construction of addition to Rehabilitation Building" project. (M-7-B)		2,626.64+
General Construction Loan of 1963 - Item 53 --		
Cancellation of unused portion of appropriation for completed "Fire protection facilities in various buildings" project. (M-7-D)		1,269.31+

DEPARTMENT OF BUDGET AND PROCUREMENT:

Upon the recommendation of the Department of Budget and Procurement, and in accordance with Chapter 58 of the Acts of 1964, the Board approved the request of the Department of Budget and Procurement to create three additional positions of Data Processing Systems Analyst III, at an annual salary of \$9,700 each. These positions are necessary for centralized planning and control of the automatic data processing function throughout the State agencies.

DEPARTMENT OF CHESAPEAKE BAY AFFAIRS:

Upon the recommendation of Mr. Joseph H. Manning, Director, Department of Chesapeake Bay Affairs, the Board approved the request of the Department of Chesapeake Bay Affairs for an allocation of \$6,800 from the budget of the Board of Public Works for Fishery Research Study, Program 06.03.00.15, to be matched by Federal Funds. This allocation, under Public Law 88-309, Project 3-21-R, is for "Determination of the Disposition and Abundance of the Winter Flounder, Pseudopleuronectes americanus, in order to Assess the Feasibility of its Commercial Utilization in the Chesapeake Bay and its Tributaries."

DEPARTMENT OF CORRECTION:

1- The Board considered and approved the request of the Department of Correction, dated November 3, 1965, that an emergency be declared to exist in connection with the following classifications:

Academic Instructor II	Correctional Maintenance Officer
Assistant Director of Correctional Camps	Correctional Officer VI
Assistant Superintendent	Director of Correctional Camps
Assistant Superintendent, Women's Correctional Institution	Director of Correctional Classification and Research
Assistant Warden	Director of Work Release Program
Correctional Classification Officer II	Farm Manager IV
Correctional Classification Supervisor I	Herd Supervisor III
Correctional Classification Supervisor II	Industries Manager
Correctional Cottage Officer II	Instruction II, Skilled Trades
Correctional Cottage Supervisor	Laundry Foreman
Correctional Dietary Officer I	Laundry Manager III
Correctional Dietary Officer II	Laundry Manager, Central Laundry
Correctional Dietary Officer III	Music Teacher
Correctional Education Supervisor	Supervisor of Recreation III
Correctional Farm Foreman I	
Correctional Farm Foreman II	

In considering this request, the Board had before it the recommendation of the Standard Salary Board.

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the Department of Correction:

1966 Budget Program 1-17.01.31.66-08 --
 The Charles County Leaf, for Advertisement required in obtaining permit for taking ground water. (Item I-7) \$ 19.25

DEPARTMENT OF ECONOMIC DEVELOPMENT:

The Board considered and approved the requests of the Department of Economic Development, dated September 28 and September 30, 1965, that an emergency be declared to exist in connection with the following classifications:

Chief, Western Maryland Regional Development Office
 Coordinator, Regional Programs

In considering these requests, the Board had before it the recommendation of the Standard Salary Board.

DEPARTMENT OF EMPLOYMENT SECURITY:

1- The Board considered the request of the Department of Employment Security dated September 2, 1965, that an emergency be declared to exist in connection with the classification of "Employment Security Trainee."

Upon the advice of the Standard Salary Board, the Board denied this request.

(Department of Employment Security)

2- The Board considered and accepted the report of the Department of Employment Security dated October 27, 1965, covering the quarter ended June 30, 1965, showing taxes collected, accounts receivable, liens filed on tax claims, interest waived, accounts abated and adjusted, and accounts that were found to be uncollectible.

DEPARTMENT OF FORESTS AND PARKS:

1- The Secretary presented to the Board a request from the Department of Forests and Parks to retain the balance of \$2,602.58 in the Board of Public Works - Fire Loss Account credited to their Department. The Department also requested permission to use this money to construct a stable in the Marriottsville Area to provide facilities to the using public for horseback riding.

The Secretary explained to the Board that sometime ago the Board determined that any funds received from insurance companies, as a result of casualty loss, which were not used to restore the property damaged, should be held in an unallocated sub-account and used to make up the State's portion of \$1,000 deduction under the new insurance coverage.

The Board, therefore, denied the request to use these funds for the construction of the stable.

2- The Board also considered a request from the Department of Forests and Parks to retain a balance of \$12,854.36 in the Board of Public Works - Fire Loss Account which was received from the insurance company after two (2) fires which occurred at the former Hammond property at Gunpowder Falls State Park.

The Secretary explained to the Board that sometime ago the Board determined that any funds received from insurance companies, as a result of casualty loss, which were not used to restore the property damaged, should be held in an unallocated sub-account and used to make up the State's portion of \$1,000 deduction under the new insurance coverage.

The Board, therefore, denied the request to use these funds for the construction of a maintenance shop.

3- The Board approved Construction Item 2 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Department of Forests and Parks:

General Construction Loan of 1961 - Item 23	List 139	\$	31.87
	List 147		1.72
	List 167		13.70
	List 188		112.57
General Construction Loan of 1962 - Item 6	List 181		18.24
	List 189		78.99
Item 29	List 131		48.97
	List 140		8.66
	List 175		240.57
	List 189		24.53
General Construction Loan of 1963 - Item 24	List 168		67.05
Item 36	List 183		35.00
Item 41	List 168		8.55
General Construction Loan of 1964 - Item 13	List 113		9,659.99
	List 169		361.48
Item 16	List 132		9.95
	List 157		12.20
	List 194		195.00
Item 22	List 169		75.00
General Construction Loan of 1965 - Item 36	List 176		2,913.60
	List 195		1,387.12

(Dept. of Forests and Parks)

4- Upon the recommendation of the Department of Public Improvements, the Board approved a request of the Department of Forests and Parks to purchase the following pieces of heavy equipment needed for the improvement and expansion of the park facilities at Shad Landing and the construction of a sand dune on Assateague. Work will be done by the Department of Forests and Parks labor in order to save construction cost.

- a. One Crawler Tractor with Bulldozer Blade (Cat. D4) at approximate cost of \$20,000. From General Construction Loan of 1965, Item 17, Assateague State Park, development of sand dune and necessary auxiliary work.
- b. One Loader, Ford Series 730, and One each Bucket and Fork Lift, all to fit Ford 4000 Model 41202 Tractor, at approximate cost of \$1,300. From General Construction Loan of 1964, Item 22, Shad Landing Recreation Area, Phase 3 of Development of Shad Landing.

This equipment is to be purchased through the Department of Budget and Procurement in the normal procedure. (M-5-B)

5- Upon the recommendation of the Department of Public Improvements, the Board approved the request of the Department of Forests and Parks for their personnel to proceed with the construction of the Replacement of the Wash House in the Elk Neck State Park Cabin Area through the use of purchased materials and their own forces based on plans for a similar installation in other State Park areas. Funds for this construction are available in the 1966 Budget Program 1-17.01.03.66-14, "Elk Neck State Park: Construction of Wash House in cabin area". (M-5-I)

6- Upon the recommendation of the Department of Public Improvements, the Board approved a request of the Department of Forests and Parks to enter into a License Agreement with the Potomac Edison Company granting a right-of-way across land of the Potomac State Forest in Garrett County.

It is necessary to traverse State land which is presently used for timber production to provide electric service to the new Boys' Forestry Camp on Backbone Mountain and the present proposed use of this line is to serve only the Boys' Forestry Camp, with no private use presently contemplated. The Potomac Edison Company will pay the State an annual rental of \$25.00.

It was noted that the agreement did not include the usual seeding clause as provided for in the policy governing rights-of-way adopted at the May 10, 1965 meeting. The Board's approval was conditioned upon this clause being added to the agreement. (P-3-C)(2)

7- Upon the recommendation of the Department of Public Improvements, the Board accepted a condemnation award of October 22, 1965, in the Circuit Court for Frederick County in the amount of \$32,500.00 on the property owned by Rosa P. McAfee, widow, R. Hunter McAfee and Nora McAfee, and Charles G. McAfee and Hattie McAfee which is adjacent to Cunningham Falls State Park. In the relocation of U. S. Route 15, property of the Manor Area of Cunningham Falls State Park was acquired by the State Roads Commission, which lands were agreed to be replaced by the State Roads Commission acquisition of the McAfee property. This property will be deeded to the Department of Forests and Parks. Funds for this acquisition are available in 08.01.00.38 (State Roads Commission). (P-3-D)(2)

8- Upon the recommendation of the Department of Public Improvements, the Board approved a request of the Department of Forests and Parks and executed Supplemental Agreement No. 1 to Land Lease between the State of Maryland acting by and through the Director of the Department of Forests and Parks and the Board of Public Works, and the United States. This Agreement covers an 8 acre parcel lying at the crest of Lambs Knoll on top of South Mountain in Frederick and Washington Counties. The Federal Government desires to extend a water line from this 8 acre parcel to a well site and this Agreement grants a right-of-way 20' wide by 1,450.41' long, totaling approximately .66 acres. No remuneration is involved in this transaction. (P-3-F)(2)

(Dept. of Forests and Parks)

9- The Board approved Items M-5-E and M-5-M, of the agenda of the Department of Public Improvements relating to the Department of Forests and Parks, as follows:

Item M-5-E - "Reference is made to Item 7-B, this Department's agenda October 8, 1965 for contract award to Lee S. Disharoon for PAVING AND WASHHOUSE AT SHAD LANDING STATE PARK in the amount of \$44,100.00. At the time of this reporting, funds were given as follows:

\$ 239.03 - Item 34, General Construction Loan of 1963, "Pocomoke State Park: Shad's Landing Recreation Area: Continued development . . ."
43,860.97 - Item 22, General Construction Loan of 1964, "Shad's Landing Recreation Area: Phase III of development . . ."

"The Department of Forests and Parks has since advised that fund sources stated are not the fund sources desired to be used by that Department. It is requested that funds on the above award be cancelled and the following fund sources used:

\$ 239.03 - Item 34, General Construction Loan of 1963, "Pocomoke State Park: Shad's Landing Recreation Area: Continued development . . ."
43,860.97 - Item 36, General Construction Loan of 1965, "Shad's Landing Recreation Area: Construction . . including washhouse, roads . . ."

Item M-5-M - "In connection with preparation of the Master Plan for State Parks approval is requested to authorize Lloyd Associates of Towson, Maryland to lay out and to do the art work, and to print 1,000 of "Outdoor Recreation in Maryland - A Master Plan for State Parks, 1967-1976."

"To provide funds for allocation for this purpose, the following transfers will be required:

AMOUNT: \$ 79.80, Item 8.1, General Construction Loan of 1964 (from allocation approved as Item M-8-G, April 7, 1965) to unallocated balance.
520.20, From Item 8.7, General Construction Loan of 1964, (from allocation approved as Item A-2-B, February 11, 1965) to unallocated balance.
3,500.00, From Item 8.8, General Construction Loan of 1964, (approved as Item M-8-G, April 7, 1965) to unallocated balance.
AMOUNT: Not to exceed \$5,000.00 - Lloyd Associates.
FUND SOURCE: Item 8, General Construction Loan of 1964, "Headquarters: Preparation of additional Master Development Plans for park and recreation areas . . ."

10- Upon the recommendation of the Department of Public Improvements, the Board authorized the Department of Forests and Parks to condemn the following properties at Point Lookout State Park:

Anne K. Martin, et al, for Lots 32 through 37, Block 10. (P-3-B) (2)
Frank Conrad, et al, for Lots 25-26, Block 31. (P-3-D)
E. P. Martin, et al, for Lots 23, 24, 25, Block 35, Lot 44, Block 17 and Lot 1, Block 29. (P-3-Z)

11- Upon the recommendation of the Department of Public Improvements, the Board authorized the Department of Forests and Parks to enter into condemnation proceedings for the acquisition of the following properties for the use of Gunpowder State Park:

E. Earle Henderson and wife, for 26.44 acres, more or less. (P-3-J)
William F. Buettner and wife, for 16.52 acres, more or less. (P-3-K)
Gilbert W. Hurline and wife, for 19.99 acres, more or less. (P-3-Y)

(Dept. of Forests and Parks)

12- Upon the recommendation of the Department of Public Improvements, the Board authorized the Department of Forests and Parks to negotiate for the acquisition of the following properties for the use of the State Parks indicated:

Gunpowder State Park -

Arthur J. Myers and wife, for 0.77 acres, more or less and improvements. (P-3-W)
William Lenz and wife, for 1.02 acres, more or less and improvements. (P-3-X)

Point Lookout State Park - . . .

Myron S. Norman and wife, for Lots 41-42, Block 31. (P-3-N)
Ralph S. Kelley and Eleanor A. Kelley, for Lots 15-16-17-18, Block 11. (P-3-O)
Joseph W. Ridgell and wife, for Lots 17-18-19-20-21-22, Block 31. (P-3-P)

Susquehanna State Park -

William L. Derickson, for 1.25 acres, more or less. (P-3-L)

Tuckahoe State Park -

Mary A. Mosley and Lillian O. Pinkney, for 19,213 sq. ft. (P-3-M)
Joseph Wisher, for 5 acres. (P-3-Q)
Douglas Mosley and wife, for 1 acre. (P-3-R)
Maggie Harris, et al., for 22 acres. (P-3-S)
Samuel Flamer, for 17,368 sq. ft. (P-3-T)
Richard Moaney and wife, for 54 acres. (P-3-U)

13- Upon the recommendation of the Department of Public Improvements, the Board approved the acquisition of the following properties by The Maryland-National Capital Park and Planning Commission, as a part of the Patuxent River Watershed: Reimbursement to The Maryland-National Capital Park and Planning Commission of 50% of the total cost of acquisition in accordance with the Patuxent River Watershed Act: (P-3-G)(2)

Arlene Hess (formerly Sack), for 24.5394 acres in Montgomery County.
Total Cost: \$23,929.34; State's share: \$11,964.68

Margaret and William Hobbs and Mary Foster, for 12,7272 acres in Montgomery County.
Total Cost: \$10,772.86; State's share: \$5,386.43

Margaret W. Allnut, et al., for 33,2731 acres in Montgomery County.
Total Cost: \$120,194.05; State's share: \$60,097.03

Sol and Rose Sheintal, for 42,306 acres in Montgomery County.
Total Cost: \$55,926.79; State's share: \$27,963.40

Edward and Dorothy Brown, for 17 acres in Montgomery County.
Total Cost: \$41,808.18; State's share: \$20,904.09

Total \$126,315.63

\$96,071.88 - Item 33.5, General Construction Loan of 1963
30,243.75 - Item 19.5, General Construction Loan of 1964.

14- Upon the recommendation of the Department of Public Improvements, the Board authorized the Department of Forests and Parks to accept the option for the purchase of the following properties for the use of the State Parks indicated:

General Construction Loan of 1962 --

Item 12.5 - James Island State Park -

Henrietta T. Fuller, for 2 acres, more or less. (P-3-A)(2) \$ 150.00
Henrietta Fuller, for approximately 64 acres. (P-3-B) 1,999.00

(Continued)

(Dept. of Forests and Parks)14)

General Construction Loan of 1962 --

Item 18.5 - Point Lookout State Park -
 John J. Broderick and wife, for Lots 12, 13, Block 30.
 (P-3-E) \$3,500.00
 Jack Baldadian, et ux, for Lots 15 - 16, Block 14.
 (P-3-G) 1,500.00
 Item 22.5 - Seneca State Park -
 Douglas Howard Butt, et ux., for 14.8705 acres
 of land, more or less. The optioner will retain
 use of the land and receive rents from dwellings
 until June 30, 1967. (P-3-F) 59,000.00

General Construction Loan of 1964 --

Item 21.5 - Severn Run State Park -
 Marie R. Dernoga, widow, for .70 acres, more or
 less. (P-3-H) 2,500.00
 Marie R. Dernoga, et al, for .73 acres, more or
 less. (P-3-I) 2,500.00
 Howard Lee Keith and wife, for 0.78 acres.
 (P-3-V) 4,500.00
 Item 24.5 - Tuckahoe State Park -
 Anna Pearl Downes, for 76 acres, more or less.
 (P-3-A) 10,500.00
 Anna Pearl Downes and Charles H. Starkey, for
 94 acres, more or less. (P-3-C) 29,500.00

15- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Department of Forests and Parks:

1966 Budget Program 3-09.04.00.00 --

.06-08 - Ridgeway Electric Co., Inc., for Electric Service
 Extension at the Avalon and McKeldin Recreation
 Areas of Patapsco State Park. (Item 22-A) \$ 710.00
 James E. Millsop, for Exterior Painting of Orange
 Grove Concession and Office Building, Patapsco
 State Park. (Item 22-B) 835.00
 .07-08 - Barber and Como, for Replacement of Windows at
 Mansion House, Sandy Point State Park. (Item 22-C) 385.00

16- Upon the recommendation of the Department of Public Improvements and the Department of Forests and Parks, the Board approved the appointment of George, Miles & Buhr at a cost of \$2,500.00 to complete the Master Plan at Shad's Landing State Park to cover the additional 126 acres recently acquired. Funds are available in Item 25, General Construction Loan of 1961.

To provide for the above allocation of funds, the following transfers in funds shall be made:

From: Item 25.1, Various Vendors - \$876.81
 Item 25.4, Surveyors, Appraisers, etc. - \$1,628.00
 To: Unallocated appropriation - \$2,504.81 (A-1-K)

17- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Department of Forests and Parks:

Pearl A. Swope, for acceptance of condemnation award of
 December 1, 1965, in the Circuit Court of Washington
 County, for property for the South Mountain Catoclin
 Watershed Conservation Area. (P-3-H)(2) \$ 1,170.00
 \$ 848.38 - Item 32, General Construction Loan of 1959
 321.62 - Item 37, General Construction Loan of 1960.

(Continued)

(Dept. of Forests and Parks-17)

General Construction Loan of 1957 - Item 41.7 --

To cancel and return to the original appropriation the following amounts previously paid to the optionor at the time of settlement in connection with land acquisition for South Mountain-Catoctin Watershed:

(M-5-L) \$ 2.00+

\$1.00 - Item 41.7, Alventa Easton Option
approved December 16, 1957.

1.00 - Item 41.7, Estate of Imogene Horine
Option approved May, 1961.

General Construction Loan of 1959 --

Item 32 - To cancel and return to the original appropriation the following amount previously paid to the optionor at the time of settlement in connection with land acquisition for South Mountain-Catoctin Watershed: (M-5-L)

1.00+

\$1.00 - Item 32.5, Raymond H. & Helena A. Myers
Option approved March, 1960.

Item 32.4 Cancellation of unused portion of appropriation in connection with land acquisition for South Mountain-Catoctin Water Shed. (Surveyors, Appraisers, etc.)
(M-5-C)

34.88+

Item 32.5 - Cancellation of a portion of the allocation approved at the meeting of March 14, 1960 for the acquisition of property of Pearl A. Swope for 15.3 acres for South Mountain-Catoctin Watershed Conservation Area.
(P-3-H) (2) (Return to unallocated balance)

399.00+

Cancellation of a portion of the allocation approved at the meeting of March 14, 1960, (and return to the unallocated balance) for the acquisition of the property of Paul and Louise Norris, Sr., for 15 acres for South Mountain-Catoctin Watershed Conservation Area. (P-3-H)(2)

299.00+

General Construction Loan of 1960 - Item 37 --

To cancel and return to the original appropriation the following amount previously paid to the optionor at the time of settlement in connection with land acquisition for South Mountain-Catoctin Watershed Conservation Area:
(M-5-L)

1.00+

\$1.00 - Item 37.5, Kenneth E. and Julia Spielman
Option approved May, 1962.

General Construction Loan of 1961 --

Item 23 - Michael A. Carey, for Installation of Floor Covering at the Park Headquarters at Corkers Creek, Pocomoke State Forest. (I-9-H)

37.50

Item 30 - To cancel and return to the original appropriation the following amount previously paid to the optionor at the time of settlement in connection with land acquisition for South Mountain-Catoctin Watershed Conservation Area: (M-5-L)

1.00+

\$1.00 - Item 30.5, -Virgie M. and Mary L. Fahrney
Option approved May, 1963.

Item 30.4 - Cancellation of unused portion of appropriation approved November, 1962, for Surveyors, Appraisers, etc., in connection with land acquisition for South Mountain-Catoctin Watershed Conservation Area.
(M-5-D)

236.91+

(Dept. of Forests and Parks-17)

General Construction Loan of 1962 --

Item 8 - Penniman & Browne, Inc., for Soil Test Borings required in the design of improvements to the sewage treatment for Deep Creek Lake State Park. (I-9-C)	\$ 625.80
State Roads Commission, for Test Borings required at Deep Creek Lake State Park in connection with proposed sewage disposal system improvements required by the State Health Department. (M-5-A)	1,000.00
Item 12.5 - Wade D. Ward, for preparing deed and recording on the Hodson Memorial Recreation Area at James Island State Park. (I-9-D)	22.50
Item 15 - Fred W. Tuemmler & Associates, for Consultant Fees in connection with water and sanitary facilities for Gunpowder State Park Shore Front Development for the period covering October, 1965. (I-9-P)	1,376.00
Item 18.5 - Robert E. Wigginton, for Settlement, taxes and recording in connection with the Meredith Pierson property, approved July 7, 1965, in connection with land acquisition at Point Lookout State Park. (I-9-F)(2)	101.06
Robert E. Wigginton, for Title Examination, settlement, deed taxes, recording and Notary on the Blake Bee property approved August 3, 1965 in connection with land acquisition at Point Lookout State Park. (I-9-I)	157.09
Loker & Wigginton, for Examination of Title, report, prepare deed, settlement and final certification of R. J. Baldwin tract approved August 3, 1965, in connection with land acquisition at Point Lookout State Park. (I-9-S)	81.90
Gerald H. Williams, for Securing Option on Abe Fribush property approved November 1, 1965, in connection with land acquisition at Point Lookout State Park. (I-9-T)	50.00
Gerald H. Williams, for Securing options on Paulos & Broderieck properties and negotiating options on Anne K. & E. P. Martin & Gastra properties, in connection with land acquisition at Point Lookout State Park. (I-9-U)	199.00
Item 22.5 - Irving A. Levine, for Settlement, recording, taxes and notary for the Thomas W. Musser property, approved August 3, 1965, in connection with land acquisition for Seneca State Park. (I-9-G)(2)	701.72
Robert S. Bourbon, for Title search on the Sarah Estelle Clagett property approved September 17, 1965, in connection with land acquisition at Seneca State Park. (I-9-V)	226.50

General Construction Loan of 1963 --

Item 27.4 - Allocation of the following funds in connection with realty and survey work in connection with land acquisition for Gunpowder State Park: (I-9-E)

Milton J. Dance, Sr., Appraiser	2,568.66
Milton J. Dance, Sr., Appraiser	13,102.58
E. R. Raphael & Associates, Surveyor	719.14

(Continued)

(Dept. of Forests and Parks-17)

General Construction Loan of 1963 --

Item 27.4 - M. Jacqueline McCurdy, Attorney, for Title work covering the Ronald E. Graham and Unetta B. Graham property in connection with Gunpowder State Park. (I-9-E)(2)	\$ 100.00
M. Jacqueline McCurdy, Attorney, for Title work covering the Marvin S. Howell and Louise K. Howell property for Gunpowder State Park, approved August 13, 1959. (I-9-E)(2)	80.00
Item 42.8 - Cancellation of unused portion of appropriation approved June 17, 1965 for salary and expenses for Thomas Merryweather in connection with land acquisition at Tuckahoe Lake State Park. (M-5-G)	24.92+
Item 42 - Payment of Social Security on earnings for the period ending September 30, 1965 at Tuckahoe Lake State Park. (M-5-F)	1.57

General Construction Loan of 1964 --

Item 13 - Payment of Social Security on earnings for the period ending September 30, 1965 at Greenbrier State Park. (M-5-F)	8.08
Item 13.1 - Grant Printing, for Blue-printing in connection with Greenbrier State Park. (I-9-L)	9.00
Item 14 - Allocation of the following funds in connection with land acquisition for Gunpowder State Park: (M-5-J)	

Item 14.2, Payroll	2,250.00
Item 14.3, Social Security	115.00
Item 14.4, Surveyors, Appraisers and Title Work	25,000.00
Item 14.7, Retirement	100.00

Item 14.5 - M. Jacqueline McCurdy, Attorney, for Settlement costs in connection with land acquisition for Gunpowder State Park covering Finney, Howell and Miller, respectively, tracts all approved August 3, 1965. (I-9-G)	188.00
M. Jacqueline McCurdy, Attorney, for Settlement costs for the Graham tract, approved August 3, 1965, in connection with land acquisition for Gunpowder State Park. (I-9-J)(2)	63.00

Item 15 - High-V Corporation, for Change Order No. 1 to contract approved September 17, 1965, for Construction of Electrical Distribution System for the Development of the Carter Tract, Gunpowder State Park. Fee: Applicable to Fred W. Tuemmler and Associates. (C-18-B)	1,478.60
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Item 17 - Allocation of the following funds in connection with land acquisition for Patapsco Valley State Park for salary, expenses and social security for Karl E. Pfeiffer and Gerald H. Williams for consulting work: (M-5-K)	
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Item 17.6, Salary and Expenses	475.00
Item 17.3, Social Security	25.00

Item 17.5 - Allocation of the following funds in connection with cost in condemnation of Katzen property approved November 13, 1962 at Patapsco State Park: (I-9-F)	
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Clerk of the Circuit Court of Baltimore Co.	24.50
Milton J. Dance, Sr., Appraiser	200.00
Gerard Wm. Wittstadt, Attorney	574.00
Lee Stuart Thomson, Attorney	238.00

Item 17.5 - Allocation of the following funds in connection with condemnation cost of the Katzen Property at Patapsco State Park approved November 13, 1962: (I-9-R)	
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Bernie Lee's Penn Hotel	51.65
Clerk of the Circuit Court of Baltimore Co.	34.75

(Dept. of Forests and Parks-17)

General Construction Loan of 1964 --Item 17.5 --

Katzen Heirs, for acceptance of jury condemnation award of November 1, 1965, for tract of the Katzen heirs for the Patapsco State Park. Approval to enter into condemnation proceedings was granted by the Board on November 13, 1962. (P-3-E)(2) \$7,000.00

General Construction Loan of 1964 --

Item 18 - Gardens Reproduction & Photo Print Co., for Blueprints and instructions to bidders. (I-12-E) 11.66

Item 18 - Payment of Social Security on earnings for the period ending September 30, 1965 for Patuxent State Park. (M-5-F) 1.69

Item 18.4 - W. E. Beers, for Appraising Christof Grandszus property for Patuxent State Park. (I-9-M) 300.00

Item 18.5 - Gerald H. Williams, for Negotiating for the Ernest Mullinix Estate in connection with land acquisition at Patuxent State Park. (I-9-B) 40.00

Irving A. Levine, for Title Examination on the Brown, Allen, Watts Tract approved July 7, 1965, in connection with land acquisition at Patuxent State Park. (I-9-I)(2) 215.00

Ballman & McDonald, for Condemnation of the William H. Murphy Property, approved March 1, 1965, for land acquisition at Patuxent State Park. (I-9-K) 957.13

Item 20 - Baker-Wibberley & Associates, Inc., Engineer for extension of appointment for boundary survey of approximately 940 acres at Rocky Gap State Park, to include the Addition of Physical Features on the plats to provide a complete plat of the property. (A-1-J) 8,000.00

Item 20.5 - Gerald H. Williams, for Securing Option on the W. Clayton Odgers property at Rocky Gap State Park. (I-9-H)(2) 70.00

Paul W. Barnett, for Recording of deed for Marshall I. Deremer tract, approved June 17, 1965, in connection with land acquisition at Rocky Gap State Park. (I-9-W) 7.50

D. C. Goodfellow, for Appraising Miltenberger property at Rocky Gap State Park. (I-9-X) 50.00

Gerald H. Williams, for Appraising G. Deneen-Richards and Rethann properties at Rocky Gap State Park. (I-9-Y) 144.65

Item 21.5 - Gerald H. Williams, for Appraising of Mrs. Dermoga & Sons property at Severn Run State Park. (I-9-Z) 74.00

Item 22 - Walter W. Dykes, for Change Order No. 1 to contract approved June 17, 1965, for Construction of Superintendent's Residence, Washhouse and two pool shelters in connection with Phase III of Development at Shad's Landing Recreation Area. (C-18-A) Fee: Applicable to George, Miles & Buhr. 2,509.10

Item 23.5 - Herbert R. Crowder, for Survey of Walter Shives property at General Smallwood State Park. (I-9-A)(2) 450.00

Item 24.5 - Clayton C. Carter, for Legal work in connection with land acquisition for Tuckahoe State Park. (I-9-B)(2) 55.25

Eastern Shore Estates Company, for Appraising of Barvinchak and Eveland properties at Tuckahoe State Park. (I-9-C)(2) 200.00

Gerald H. Williams, for Negotiating options for Reitzow, Moyer, Pepper, Messick, Moore, Trappe Landing Grain Company, at Tuckahoe State Park. (I-9-D)(2) 269.00

(Continued)

(Dept. of Forests and Parks-17)

General Construction Loan of 1964--

Item 24.5 - Clayton C. Carter, for Preparation of deed, settlement recording, probating and recording on the William A. Greiner tract, approved August 3, 1965, in connection with land acquisition at Tuckahoe State Park. (I-9-J)	\$ 58.25
Eastern Shore Estates Company, for Appraising the Beaven, Tribbitt, Green Mount Cemetery, Eley, Wisher, Wisher, Harris, Mosley, Flamer, Moaney, and Mosley properties at Tuckahoe State Park. (I-9-Q)	880.00

General Construction Loan of 1965 --

Item 17 - J. E. Greiner Company, for Consultant architectural and engineering fees in connection with the temporary beach facilities at Assateague Island State Park for the month of October, 1965. (I-9-O)	654.09
Item 18.4 - Allocation for Surveyors, appraisers, legal work, etc., in connection with acquisition of land for Calvert Cliffs State Park. (M-5-H)	2,500.00
Item 18.5 - Owen H. Jones, for Appraisal of property of Enterprise Land Company Option submitted at the November 1, 1965 meeting in connection with land acquisition at Calvert Cliffs State Park. (I-9-N)	550.00
Item 19 - W. E. Caldwell Co., for 30,000 gallon elevated water storage tank at Cedarville State Forest. (Item 13)	21,762.00
Shannahan Artesian Well Co., Inc., for Deep water well at Cedarville State Forest. (Item 22-E)	7,595.00
Elgin Construction Corp., for Construction of four washhouses at Cedarville State Forest. (Item 22-F)	72,121.00
The Charles County Leaf, for newspaper advertisement required in application for permit to drill a well in connection with the expansion of Water Supply System for Cedarville Recreation Area. (I-9-A)	19.25
Maryland Reproduction & Supply Company, for Blueprints and instructions to bidders. (I-12-E)	4.20
Westcott, for Blueprints and instructions to bidders. (I-12-E)	8.00
Purchase of materials, rental of equipment and contractual items as needed in connection with the development at Cedarville Recreation Area. (M-5-N)	48,500.00
Item 21 - Buchart-Horn, for Survey work required for design of the relocation of the County Road in connection with the construction of the Impounding Dam at Cunningham Falls State Park. (A-1-I)	max. 2,500.00
Item 22 - Elgin Construction Corporation, for construction of Washhouse at Elk Neck State Park. (Item 30)	21,521.00
J. E. Greiner Company, for Engineering appointment to Design Water Distribution System - Phase I, at Elk Neck State Park. Fee: Type "B" Schedule. (A-1-H)	- - -
Item 24 - Elgin Construction Corporation, for Construction of Comfort Station at General Smallwood State Park. (Item 22-D)	10,621.00
Item 28 - Somerset County Road Board, to Grade, shape for proper drainage, apply bank road gravel and surface treat the Main Road on the Hodson Memorial Area, at James Island State Park. (Item 28)	3,311.91

(Continued)

(Dept. of Forests and Parks-17)

General Construction Loan of 1965 - Item 33.6 --

Walter Wise, for Rental of equipment, material, and labor for use in the construction of the access road and camp loop roads at Point Lookout State Park under the direction, supervision and inspection of personnel of the Department of Forests and Parks and in accordance with the master plan for the access road and camp loop roads. (Item 22-G) max. \$ 30,000.00

DEPARTMENT OF GAME AND INLAND FISH:

1- Upon the recommendation of the Department of Public Improvements, the Board approved a request of the Department of Game and Inland Fish to sell land with improvements at the highest sale price, in the Nanticoke Election District of Wicomico County approximately one (1) mile from Ellis Bay Wildlife Management Area. This property was originally purchased as a caretaker's residence for this unit and the Department has been unable to expand this area to include lands which require management or maintenance and thus do not need a caretaker at the site, therefore, disposal of this property would eliminate maintenance of non-essential capital improvements.

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Department of Game and Inland Fish:

1966 Budget Program 3-09.03.00.00 --

.03-08 - Shore Communications, for Erection only of 150' Radio Tower at Johnson Work Center near Salisbury, the tower and all necessary guys, etc., tower base and anchors furnished by Game and Inland Fish Commission. (Item 23-A)	\$ 400.00
.05-14 - Miller-Liskey Electric Co., Inc., for Furnishing and Installing Automatic Emergency Generating Equipment at the Beaver Creek Hatchery. (Item 23-B)	1,900.00
.07-14 - William O. Aaron & Co., for Deep Water Well, Wye Mills Regional Office. (Item 23-C)	1,740.00
Urban N. Zink, for Change Order No. 1 to contract approved October 8, 1965, for Concrete Raceways at Beaver Creek Trout Hatchery. (Item C-19)	628.92
Bushong, Bryon & Moylan, for Examination of Title, preparation of deed and settlement cost in connection with the acquisition of the property of J. Ellwood Keefer and Wife. (Item I-10)	250.31
Cancellation of unused portion of allocation approved October 8, 1965 to Cook & Son for surfacing entrance roadway and parking lot at the Unicorn Public Fishing Lake. (Item M-6)	62.50+

DEPARTMENT OF LABOR AND INDUSTRY:

The Board approved the request of the Department of Labor and Industry, dated November 24, 1965, for permission to write-off as uncollectible, the following accounts:

<u>Invoice Number</u>	<u>Name</u>	<u>Amount</u>
2939	Perfection Laundry, Inc.	\$ 2.00
3297	O. K. Tailors	5.50
3370	Stanley Cleaners	5.50
2580	Johnson Cleaners	2.00
2433	The Prince Shop	5.50
	Total	\$20.50

DEPARTMENT OF MARYLAND STATE POLICE:

1- Upon the recommendation of the Department of Budget and Procurement, the Board approved a request from the Department of Maryland State Police for permission to sell one Colt revolver #8162LW (inventory value of \$50.36) to Captain Louis Bloom, for \$28.00, the approximate trade-in value.

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Department of Maryland State Police:

1966 Budget Program 3-07.05.00.00 --

.01-08 - Henry Albert, Jr. & Co., Inc., for Electrical Work for Card Index Machines, 2nd floor, Building "A", Headquarters, Pikesville. (Item 25-B)	\$ 772.00
.03-08 - Suburban Air Conditioning Co., Inc., for New Mechanical and Electrical Work at the Rockville Post. (Item 8)	6,428.65
Urban Francis, Inc., for New Emergency Generator Feeder to Barrack Building at Waterloo State Police. (Item 25-C)	1,260.00
Maryland Reproduction & Supply Co., for Blueprints and instructions to bidders. (Item I-12-I)	27.00
Westcott, for Blueprints and instructions to bidders. (I-12-I)	4.00
.03-14 - Rusco of Baltimore, Inc., for Aluminum Awning at front entrance at Randallstown Post. (Item 25-A)	297.00
Potter Heating Service, for Heating System installation in the Garage at Barracks "H", Waldorf. (Item 25-E)	1,625.00
Maryland Reproduction & Supply Co., for Blueprints and instructions to bidders. (I-12-I)	8.64
Westcott, for Blueprints and instructions to bidders. (I-12-I)	10.00
.00-65 - Jolly Co., Inc., for Alterations to Superintendent's Office, Headquarters at Pikesville. (Item 25-D)	2,337.00

DEPARTMENT OF MENTAL HYGIENE:

1- The Board approved the request of the Department of Mental Hygiene for permission to charge-off as uncollectible, the following list of accounts:

Voucher Nos. 3944, 3945, 3946, 3947, 3948 and 3949 - \$19,380.80

2- In connection with the proposed Washington Metropolitan Area Retardation Hospital, and upon the recommendation of the Department of Public Improvements, the Board approved a request of the Department of Mental Hygiene to enter into a right-of-way agreement with the Washington Suburban Sanitary Commission to permit the installation of a pressure relief valve vault and appurtenances and a fire hydrant and fire hydrant lead within the easement to serve the proposed State installation. No remuneration is involved in this transaction. (Item P-1)

3- Upon the recommendation of the Department of Public Improvements, the Board approved the cancellation of the following allocation for the Department of Mental Hygiene:

General Construction Loan of 1963 - Item 51 --

Cancellation of unused portion of appropriation for completed "Final stage of renovations of Henryton State Hospital" project. Bonds will not be issued. (M-7-D)

\$ 143.90+

DEPARTMENT OF MOTOR VEHICLES:

1- The Board considered and approved the request of the Department of Motor Vehicles, dated December 8, 1965, that an emergency be declared to exist in connection with the classification of "Chief, Driver Rehabilitation Clinics". In considering this request, the Board had before it the recommendation of the Standard Salary Board.

(Continued)

(Dept. of Motor Vehicles)

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Department of Motor Vehicles:

1966 Budget Program 3-07.02.00 --

.01-08 - T. A. Gorman, Inc., for Air Conditioning installation in connection with Univac 1050 Computer at the Headquarters Building. Fee: Applicable to Egli and Gompf, Inc. (Item 3)	\$14,444.00
Egli and Gompf, Inc., for Engineering services through October 31, 1965 in connection with the installation of air-conditioning for Univac 1050 Computer. (I-11-A)	1,030.10
Baltimore Photo & Blue Print Co., for Blueprints and instructions to bidders. (I-12-H)	5.04

General Construction Loan of 1960 --

Item 6 - The Bituminous Construction Co., for Concrete Ramp at front entrance at Headquarters Building. (Item 26-A)	1,325.00
T. A. Gorman, Inc., for Heating and Air Conditioning Installation for Room No. 8 at the Headquarters Building. (Item 26-B)	2,791.00
Urban Francis, Inc., for Replacement of Cable in snow melting conduit at Loading Ramp at the Headquarters Building. (Item 26-C)	2,160.00

General Construction Loan of 1965 - Item 13 --

John E. Harms, Jr., and Associates, for additional survey work in connection with land acquisition on parking area. (I-11-B)	624.00
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DEPARTMENT OF PUBLIC IMPROVEMENTS:

The Board approved the Monthly Progress Reports of the Construction Division covering the months ending October 31, 1965 and November 30, 1965.

MARYLAND GEOLOGICAL SURVEY:

Upon the recommendation of Dr. Kenneth N. Weaver, Director, Maryland Geological Survey, the Board approved the "Project Description" of the water resources investigation of Southern Maryland and will make available when needed \$12,500, the State's share of the project for the fiscal year 1966, appropriated for this purpose in the budget of the Board of Public Works, Program 06.03.00.36.

EASTERN SHORE STATE HOSPITAL:

Upon the recommendation of the Department of Public Improvements, the Board approved the cancellation of the following appropriations for the Eastern Shore State Hospital:

General Construction Loan of 1963 --

Item 57 - Cancellation of unused portion of appropriation for "Construction of an Employees' Apartment and Dormitory Building . . . Construction" project. Bonds will not be issued. (M-7-D)	\$ 185.48+
Item 59 - Cancellation of unused portion of appropriation for completed "Erosion control measures (first stage)" project. Bonds will not be issued. (M-7-D)	415.99+

FROSTBURG STATE COLLEGE:

1- The Board accepted the information reported in the letter of Frostburg State College of November 19, 1965, in connection with the traveling expenses in the amount of \$138.55, incurred by Mr. John Goodell, who traveled to the College from Tallahassee, Florida. Mr. Goodell has accepted a position as Assistant Cataloguer in the Library.

(Frostburg State College)

2- The Board approved Construction Item 3 of the agenda of the Department of Budget and Procurement, covering the following expenditures by Frostburg State College:

General Construction Loan of 1962 - Item 114 . List 31	\$ 51.34
Capital Appropriation 1-17.01.29.65 Item 11 List 31	261.00
Item 11 List 37	621.00

3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for Frostburg State College:

1966 Budget 10-60.00.00.93 --

Architectural Appointment of Fletcher & Fletcher, for
Preparation of detailed plans and specifications for
a 200-bed dormitory. (A-1-A) Fee: Type "D" Schedule. - - -

General Construction Loan of 1963 --

Item 130 - George Construction Company, for Change Order No. 2 to contract approved September 17, 1965, for Site Improvements. (C-9-A) max.	\$2,474.27
George Construction Company, for Change Order No. 12 to contract approved May 20, 1964, for Construction of the Library, Infirmary and Men's Dormitory. (C-9-B)	524.00

GENERAL ASSEMBLY OF MARYLAND:

1- Honorable W. Dale Hess, Delegate for Harford County, appeared before the Board in connection with Item 172 of the Legislative Council which concerns a moving picture of the operations of the General Assembly. Mr. Hess requested the Board to make available as an advance from the General Fund, an amount not to exceed \$60,000.00 for the production of a motion picture of the operations of the State Government. Mr. Hess assured the Board that the funds would be replaced by the General Assembly when they convened in January, 1966.

The Board approved the request with the understanding that such a motion picture should cover not only the operations of the General Assembly, but also the Executive Branch of the Government and the Comptroller's Office.

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the General Assembly of Maryland:

General Construction Loan of 1964 - Item 3 --

Wheeler, Bonn, Shockey & Associates, for Architectural Services in connection with the preparation of preliminary plans and specifications for the Legislative Office Building, Annapolis. (I-1-A)	\$3,244.02
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GENERAL EMERGENCY FUND:

1- The Board approved the cancellation of the following allotment from the General Emergency Fund in connection with an item which appeared on the agenda of the Secretary:

Maryland Racing Commission - cancellation of entire request of \$10,000, approved by the Board of Public Works at its meeting of November 1, 1965, to cover the State's share in producing a film concerning the racing industry in Maryland. (07.17.00.00)

2- Upon the recommendation of the Department of Budget and Procurement, the Board approved the following allocations from the General Emergency Fund:

Commissioners of the State Accident Fund - \$17,810, for salary funds for the additional position of Receptionist, needed to receive and channel visitors to the agency and to assist in typing and related work; also to cover the cost of replacing much of the agency's office furniture which is in poor condition, for the purchase of additional equipment for three new offices and the reception room, and to purchase open-shelf files to replace file cabinets

(Continued)

(General Emergency Fund-2)

in connection with additional office space approved at the meeting of the Board on November 1, 1965. (07.07.00.00)

Department of Budget and Procurement - \$15,510, for salaries, office equipment and operating costs for the balance of the fiscal year for three additional positions of Data Processing Systems Analyst III, necessary for centralized planning and control of the automatic data processing function throughout the State agencies. (06.06.00.02)

Department of Correction - \$166,260, tentative allotment to cover an anticipated budget deficit due to increased inmate population over the budgeted estimate. (12.01.00.00)

Executive Department - Governor - \$6,000, to cover the cost of services to be furnished on a contractual basis for the period January 1 - June 30, 1966 in connection with keeping the State informed on all phases of Federal Grants-in-Aid available to the State. (06.01.00.01)

Hall of Records Commission - \$1,745, to cover the cost of printing 500 additional copies of the Maryland Manual to be sold. (06.14.00.02)

State Department of Education - \$3,080, tentative allotment for salary funds for the balance of the fiscal year for one additional position of Data Processor II. (13.04.01.01)

State Office Buildings-Baltimore - \$1,874, for salary funds for the balance of the fiscal year for an additional position of Telephone Operator II to handle the heavy workload which now exceeds 1,000 calls per day per operator. (06.17.00.01)

State Treasurer - \$3,166, tentative allotment for salary funds for the balance of the fiscal year for the additional position of Accountant I, needed to handle the increased workload. (06.05.00.01)

3- Upon the recommendation of the Department of Public Improvements, the Board approved the following allocations from the General Emergency Fund:

Superintendent of Public Buildings and Grounds:- \$42,074, to cover a portion of the cost of construction of parking facilities on the former Gas and Electric Company Property and on the St. John's College Property. (06.03.00.12-08)

\$105.00, to cover Change Order No. 1 in connection with the installation of lighting fixtures at the Secretary of State's Office, State House, Annapolis. (06.16.00.02-08)

\$527.00 to cover Change Order No. 1 in connection with the repainting of the Treasury Building and New State Office Building. (06.16.00.02-08)

GENERAL PUBLIC JUNIOR OR COMMUNITY COLLEGE CONSTRUCTION LOANS:

The Board took the following action on a request submitted under the provisions of the General Public Junior or Community College Construction Loans and in accordance with the procedures established for administering these loans:

Harford Junior College - CC-626-642:

Upon the recommendation of the State Board of Education and the Department of Public Improvements, the Board approved award of the following contract for Harford Junior College, with the State's share of the funds required being made available from the General Public Junior or Community College Construction Loan of 1964:

Henry C. Eastburn & Son, Inc., for Expansion of the Park
Road and Driveway Area in the Harford Junior College
(Phase II). (Item 29)

\$65,000.00

GENERAL SANITARY FACILITIES CONSTRUCTION LOAN OF 1963:

The Board approved the recommendation of the State Board of Health and Mental Hygiene, dated November 26, 1965, that a State loan of \$20,000 from the General Sanitary Facilities Construction Loan of 1963, be authorized to the Town of Poolesville to be used for completion of the sewerage system of the town.

HENRYTON STATE HOSPITAL:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for Henryton State Hospital:

General Construction Loan of 1964 --

Item 56 - Bishop Construction Corporation, for Change Order	
No. 1 to contract approved September 17, 1965,	
for Construction of Maintenance Shop. (Item C-12)	\$ 400.00+
Maryland Reproduction & Supply Co., for Blueprints	
and instructions to bidders. (Item I-12)	4.32

INCOME TAX BUILDING - STATE COMPTROLLER:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the Income Tax Building - State Comptroller:

General Construction Loan of 1964 - Item 1 --

William T. King, for Removal of eleven (11) existing trees	
and sixty-eight (68) existing shrubs from the site of the	
proposed Income Tax Building to the Triangle Area Approach	
at the State Office Building, Annapolis. (Item 9-B)	\$5,156.00

LEASES:

Upon the recommendation of the Department of Budget and Procurement, the Board approved execution of the following leases for the agencies indicated:

Judiciary - to negotiate a lease for 800 sq. ft. of office space at 16 Frances Street, Annapolis, Maryland, at an annual rental of \$3,600, including all utilities and services. This space is needed for chamber facilities for Judge McWilliams, his law clerk and secretary. There are funds in the Judiciary budget to absorb the cost of this rental for the balance of the fiscal year.

Comptroller of the Treasury - Income Tax Division - renewal of lease with Helen S. Brown, as Lessor, covering 955 sq. ft. of space at 9 Market Street, Cumberland, Maryland, effective for a term of one year from February 1, 1966, at an annual rental of \$2,400.

Department of Employment Security - new lease with John W. and Verta K. Noble, as Lessor, covering 790 sq. ft. of additional space on the second floor of 208 Dover Street, Easton, Maryland, effective for a term of one year from January 1, 1966, at an annual rental of \$1,500. This additional space is needed as temporary headquarters for representatives assigned to Manpower Development and Training, Job Corps, Neighborhood Youth Corps, and other special programs.

Department of Forests and Parks - to negotiate a lease with the County Commissioners of Frederick County, as Lessor, covering 200 sq. ft. of space in Winchester Hall, Frederick, Maryland, effective January 1, 1966, at an annual rental of \$240.00. This space is needed to accommodate the forester in this area who has been occupying space in the office of the Soil Conservation Service in this building, and it is necessary to relocate. Funds are available within the agency's budget to cover the rent.

Department of Forests and Parks - renewal of lease with the County Commissioners of Garrett County, as Lessor, covering 500 sq. ft. of office space on the third floor of the Court House, Oakland, Maryland, effective for a term of one year from January 1, 1966, at an annual rental of \$900.00.

Department of Forests and Parks - as Lessor, for renewal of agreement with Mrs. Evelyn N. Hauver, as Lessee, covering concession rights at Cunningham Falls State Park - West Area - Frederick County, Maryland, for the 1966 park season, at an annual rental of \$226.00.

(Continued)

(Leases-1)

Department of Forests and Parks - renewal of agreement with Mr. Howell C. Happ, as Lessee, covering concession rights at Gathland State Park, Frederick County, Maryland, for the 1966 park season, at an annual rental of \$60.00.

Department of Forests and Parks - notice of extension of present agreement with Mr. Robert C. Rhudy, Jr., as Lessee, covering concession rights at two locations - Elk River and Northeast River - in Elk Neck State Park, Cecil County, Maryland, for the 1966 park season, at a total annual rental of \$1,501.01, plus \$30.00 per month for electricity for May, June, July and August.

Maryland Veterans' Commission - renewal of lease with the County Commissioners of Allegany County, as Lessor, covering 843 sq. ft. of space in Room 4 of the first floor of the County Building, Union Street, Cumberland, Maryland, effective for a term of one year from January 1, 1966, at an annual rental of \$360.00.

State Department of Education - renewal of lease with the Mayor and Common Council of Westminster, Maryland, as Lessor, covering 270 sq. ft. of space in Rooms 11 and 12, City Hall, Westminster, Maryland, effective for a term of one year from November 1, 1965, at an annual rental of \$480.00.

Constitutional Convention Commission - new lease with the Mercantile Safe Deposit and Trust Company, as Lessor, covering 708 sq. ft. of space in Offices Nos. 700 and 701 Mercantile Trust Building, Baltimore, Maryland, effective for a term of one year from December 1, 1965, at an annual rental of \$2,478.00

2- The Board approved a recommendation by the Department of Forests and Parks to grant prior approval to the leasing of State-owned residences under the control of the Department of Forests and Parks on Gunpowder State Park. The leases would be on a monthly basis confined to the following list which had been submitted to the Board members:

<u>Property</u> (former owner)	<u>County</u>	<u>Monthly Rental</u>
McFarland (Apt.)	Harford	\$ 65.00
" "	"	70.00
" "	"	75.00
" "	"	60.00
Bevard	Harford	40.00
Wells	Harford	25.00
Bridges	Harford	40.00
Rogers Coates	Harford	110.00
Condo-Vouneslus	Baltimore	65.00
Byrd	Baltimore	105.00
Dew	Baltimore	65.00
Mohr	Baltimore	45.00
Simons	Baltimore	50.00
Mansfield	Baltimore	50.00
Nyyso	Baltimore	70.00
Shipley	Baltimore	80.00
Riseburg	Baltimore	40.00
Markin	Baltimore	60.00
Unkart, Katherine	Baltimore	100.00
Hubbard	Baltimore	50.00
Pindell	Baltimore	55.00
McMillian,	Baltimore	75.00
Marshall	Baltimore	50.00
Tarr	Baltimore	102.00
Unkart, Katherine	Baltimore	60.00
Burton	Baltimore	65.00
McElrath	Baltimore	65.00
Bogerty	Baltimore	60.00
Unkart, A. J.	Baltimore	50.00

(Continued)

(Leases-2)

Formal approval will appear in the Minutes of the meeting following the informal approval of the execution of the leases covered by this procedure. If the rental rates would be changed or the conditions altered, the members of the Board would be polled for their approval.

MARYLAND CORRECTIONAL INSTITUTION FOR WOMEN - JESSUP:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the Maryland Correctional Institution for Women - Jessup:

State Use Industries Fund 11-12.01.01.43 --	
Grinnell Company, Inc., for Sprinkler System in Sewing Room. (Item 21)	\$2,550.00
1966 Budget Program 12.01.06.00 --	
.04-08 - Edward E. Caddell, Inc., for Change Order No. 1 to contract approved June 17, 1965, for Replacing Water Service to Buildings. (C-17-A)	1,681.16
.04-08 - George W. Carson, Jr., for Change Order No. 1 to contract approved August 3, 1965, for Construction of Coal Chute. (C-17-B)	105.00

MARYLAND HISTORICAL SOCIETY:

1- At the meeting of August 3, 1965, the Board approved a request from Judge Frederick W. Brune, President of the Maryland Historical Society, for permission to display the U.S.S. Maryland Silver Service for an exhibit to honor the firm of Samuel Kirk & Son at the Society's building in Baltimore from November 1 through December 15, 1965.

Since the exhibit is attracting such a large number of visitors, the Board today approved the request of the Maryland Historical Society to extend the loan of the silver service through December 18, with the understanding that it would be returned to the State House the following week.

2- The Board approved the request of the Maryland Historical Society for free distribution of "Maryland in World War II - Register of Service Personnel" as follows:

Maryland Historical Society - Library	1 set
Office of General Henry C. Stamwood, Director	
Maryland Selective Service Headquarters	1 set
Maryland Veterans' Commission	10 sets
Hall of Records Commission	1 set
Enoch Pratt Free Library	10 sets

MARYLAND HOUSE OF CORRECTION:

1- The Board approved Construction Item 4 of the agenda of the Department of Budget and Procurement, covering the following expenditure by the Maryland House of Correction:

General Construction Loan of 1964 - Item 70	List 8	\$2,441.36
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2- The Board approved Construction Item 14 of the agenda of the Department of Budget and Procurement for award of the following contract for the Maryland House of Correction:

General Construction Loan of 1964 - Item 70 --	
Troy Laundry Machinery, A Division of Ametek, Inc., East Moline, Illinois, supplementing an award previously made to the American Laundry Machinery Industries, Washington, D. C., in the amount of \$5,531, for a washer-extractor and control.	\$ 994.00

MARYLAND OFFICE OF ECONOMIC OPPORTUNITY:

Upon the recommendation of the Department of Budget and Procurement and in accordance with Chapter 58 of the Acts of 1964 the Board authorized the creation of two additional positions: an Executive Director, at an annual salary of \$18,500, and a Deputy Director at \$15,000, to be financed entirely by Federal Funds. This personnel is needed to administer the Economic Opportunity Act of 1964 and will be employed only for the duration of the Federal support.

MARYLAND PENITENTIARY:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Maryland Penitentiary:

1966 Budget Program 12.01.04.04-08 --

Charles T. King Co., Inc., to correct an emergency condition existing in connection with the steam line and condensate return lines between "C" Dormitory and the Tag Shop.
(Item 20)

\$4,693.00

General Construction Loan of 1965 - Item 81 --

Donald Needle, for Legal services in connection with the acquisition of the ground rent and lease hold properties. (Item I-8)

484.00

MARYLAND SCHOOL FOR THE DEAF:

The Board approved Construction Item 5 of the agenda of the Department of Budget and Procurement, covering the following expenditure by the Maryland School for the Deaf:

General Construction Loan of 1962 - Item 88	List 20	\$ 75.00
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MARYLAND TRAINING SCHOOL FOR BOYS:

1- Upon the recommendation of the Department of Public Improvements, the Board approved a request of the State Department of Public Welfare and the Board of Managers of the Maryland Training School for Boys that the new athletic field at the school be named "Fletcher Field" in honor of Mr. E. L. Fletcher, Superintendent, and that a suitable marker be installed at the entrance. Funds for the cost of the marker will be provided by the Maryland Training School for Boys. (Item M-4)

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the Maryland Training School for Boys:

General Construction Loan of 1961 - Item 2 --

Maryland Reproduction & Supply Co., for Blueprints and instructions to bidders. (Item I-12-C)

\$ 11.16

MILITARY DEPARTMENT:

1- The Secretary presented to the Board a request from the Military Department to retain a balance of \$1,015.60 in the Board of Public Works-Fire Loss Account which was received from the insurance company after a fire. The Military Department also requested permission to use the money for maintenance and repair of the interior rooms in the Fifth Regiment Armory.

The Secretary explained to the Board that sometime ago the Board had determined that any funds received from insurance companies as a result of casualty loss, which were not used to restore the property damaged, should be held in an unallocated sub-account and used to make up the State's portion of \$1,000 deduction under the new insurance coverage.

The Board, therefore, denied the request to use these funds for maintenance and repairs in the Armory.

2- The Board approved Construction Item 6 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Military Department:

General Construction Loan of 1963 - Item 10	List 38	\$ 279.13
	List 39	367.07

3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Military Department:

1966 Budget Program 07.03.00.03-08 --

R. J. Smith, for Installation of Gas Water Heater
at Frederick Armory. (Item 24-B)

560.00

(Continued)

(Military Department-3)

1966 Budget Program 07.03.00.00 --

.03-08 - Failing Supply & Contracting Company, for Construction of a Concrete Storm Water Flume at Cumberland Armory. (Item 24-C)	\$ 275.00
Spencer J. Stewart, for Emergency Repairs to Ramp leading to front entrance of Crisfield Armory. (Item 24-E)	652.45
.08-08 - High-V Corporation, for Emergency Repairs to underground electrical feeder in runway at 175th Tactical-Fighter Group, Martin Airport. (Item 24-F)	690.00

General Construction Loan of 1963 --

Item 10 - Williamson's for Emergency Installation of Drain Line and the pumping of septic tank at the Parkville Armory. (Item 24-A)	293.00
Abbey Fence Company, for Removal and Relocation of Chain Link Fence and Gates at Parkville Armory. (Item 24-D)	332.00

MISCELLANEOUS:

Mr. P. F. Ciampa, General Representative of the American Federation of State, County and Municipal Employees, AFL-CIO, appeared before the Board in connection with the Union's request to enjoy the same rights as the Maryland Classified Employees Association, Inc., in displaying their banner in the State Office Buildings in Baltimore and also their request that the State permit the recruitment of employees during working hours. Mr. Robert L. Serviss, President, MCEA, also appeared before the Board in connection with this request.

After some discussion, the Board agreed that neither the banner of the MCEA nor the AFSCME, AFL-CIO should be displayed in or on the State Office Buildings.

As to the matter of the recruitment, the Board requested the two organizations to get together and work out a suitable program for recruiting members to the respective organizations, on or off State property, and during or after working hours, it being the Board's intention that when such a program is worked out it would be submitted to the various State agencies for their comments and recommendations, after which a final determination of an acceptable program will be adopted by the Board.

MONTROSE SCHOOL FOR GIRLS:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for Montrose School for Girls:

1966 Budget Program 1-17.01.26.00 --

.66-14 - S. H. Jackson, for Street Lighting at New School area. (Base Bid and Alt.#1) (Item 12)	\$9,992.00
Westcott, for Blueprints and instructions to bidders. (I-12-B)	10.00

MORGAN STATE COLLEGE:

1- The Board approved Construction Item 7 of the agenda of the Department of Budget and Procurement, covering the following expenditures by Morgan State College:

General Construction Loan of 1962 - Item 90	List 24	\$ 149.85
	Item 91	82.00
	Item 94	726.11

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for Morgan State College:

1966 Budget Program 3-13.02.00.00 --

.00-0303 Redding & Company, Inc., for Change Order No. 3 to contract approved June 17, 1965, for Remodeling Memorial Refectory. Fee: Applicable to The Office of Gaudreau-Architects. (C-3-C)	2,005.59
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(Continued)

(Morgan State College-2)

1966 Budget Program 13.02.00.04-08 --

John H. Hampshire, Inc., for Resilient Flooring in
Main Auditorium. (Item 15)

\$ 989.00

Henry A. Hagestedt Co., for Change Order No. 1 to contract
approved September 17, 1965 and November 1, 1965, for
Built-in Wardrobes in connection with renovation of
Baldwin Hall. This Change Order adds to the contract,
the furnishing and installation of 47 built-in student
desks. Fee: Applicable to Bonnett and Brandt. (C-3-A)

4,512.00

\$2,976.00 - for 31 of the desks from 1966 Budget
Program 1-17.01.35.66-11.1,536.00 - for 16 of the desks from 1966 Budget
Program 1-13.02.00.03-11.

General Construction Loan of 1963 --

Item 114 - J. T. Fritz & Sons, Inc., for Bank Stabilization
and Fencing at Men's Dormitory. (Item 10)

2,990.00

Maryland Reproduction & Supply Co., for Blueprints
and instructions to bidders. (I-12-G)

4.68

Westcott, for Blueprints and instructions to
bidders. (I-12-G)

4.80

General Construction Loan of 1965 - Item 91 --

Emjay Engineering and Construction Co., Inc., for Change
Order No. 1 to contract approved August 3, 1965, for
Renovation of Baldwin Hall. Fee: Applicable to Bonnett
and Brandt. (C-3-B)

682.00

MUNICIPAL COURT OF BALTIMORE CITY:

The Board approved the request of Honorable T. Barton Harrington, Chief Judge, for permission to write-off a list of bad checks totaling \$512.25, which had been carried from January, 1953 to December, 1960, all received during the magistrates' system and prior to May 1, 1961, the date on which the Municipal Court of Baltimore City came into being.

NEW MARSH WHOLESALE PRODUCE MARKET AUTHORITY:

The State Comptroller submitted to the Board the "Certificate Regarding Debt Service Payments and Sinking Fund Deposits for the New Marsh Wholesale Produce Market Authority Bonds", as follows:

"The undersigned hereby certifies to the Board of Public Works of Maryland as follows:

"(a) The following principal installments of The New Marsh Wholesale Produce Market Authority Bonds became due and payable on March 1, 1965, being the only installments of principal due in 1965:

Bonds dated March 1, 1959	\$ 80,000.00
Bonds dated March 1, 1960	
Second Series	7,000.00
Bonds dated September 1, 1961	
Third Series	<u>11,000.00</u>
	\$ 98,000.00

"Interest on bonds of the Authority was due and payable in the calendar year 1965 in the aggregate amount of \$31,938.75, as follows:

<u>Bonds Dated March 1, 1959</u>	
March 1, 1965	\$ 13,300.00
September 1, 1965	12,180.00
<u>Bonds Dated March 1, 1960 - Second Series</u>	
March 1, 1965	1,283.75
September 1, 1965	1,170.00

(Continued)

(New Marsh Wholesale Produce Market Authority)

<u>Bonds Dated September 1, 1961 - Third Series</u>	
March 1, 1965	\$ 2,085.00
September 1, 1965	<u>1,920.00</u>
Total Interest	\$ 31,938.75

"Said payments have been made or provided for by transfer to the Mercantile-Safe Deposit and Trust Company, Paying Agent, of the sum of \$129,938.75.

"(b) The following principal installments of The New Marsh Wholesale Produce Market Authority Bonds will become due and payable on March 1, 1966, in the following amounts:

Bonds dated March 1, 1959	\$ 85,000.00
Bonds dated March 1, 1960	
Second Series	7,000.00
Bonds dated September 1, 1961	
Third Series	<u>11,000.00</u>
	\$ 103,000.00

"Interest on bonds of the Authority will be due and payable in the calendar year 1966 in the aggregate amount of \$29,071.25, as follows:

<u>Bonds Dated March 1, 1959</u>	
March 1, 1966	\$ 12,180.00
September 1, 1966	<u>10,990.00</u>
<u>Bonds Dated March 1, 1960 - Second Series</u>	
March 1, 1966	1,170.00
September 1, 1966	<u>1,056.25</u>
<u>Bonds Dated September 1, 1961 - Third Series</u>	
March 1, 1966	1,920.00
September 1, 1966	<u>1,755.00</u>
Total Interest	\$ 29,071.25

"Total debt service on the bonds payable in 1966 will be \$132,071.25.

"(c) As of the date of this Certificate, there is credited to the Sinking Fund maintained by the Treasury Department of the State of Maryland on behalf of the Authority and the bond holders, available to pay debt service on the bonds, the sum of \$40,825.27, being the amount deposited by the Authority into the Sinking Fund as of the date hereof.

"IN WITNESS WHEREOF, we have hereunto set our hands and our official seals this 17th day of October, 1965.

"S/ Hyman A. Pressman
Hyman A. Pressman
Secretary-Treasurer of The
New Marsh Wholesale Produce
Market Authority

S/ Louis L. Goldstein
Louis L. Goldstein
Comptroller of the
State of Maryland".

The Board approved the above statement submitted by the State Comptroller and ordered it filed.

OIL AND GAS LEASES:

1- Upon the recommendation of the Department of Forests and Parks, the Board declined to approve a bid from Mr. A. Franklin Pilchard to lease approximately 2,800.32 acres of the Pocomoke State Forest and approximately 1,011.00 acres of the Ernest A. Vaughn Wildlife Area.

The Board was advised that Mr. Pilchard would not raise his offer to lease the land for more than \$.10 an acre. The Board refused to accept less than \$1.00 an acre.

(Oil and Gas Leases)

2- Upon the recommendation of the Department of Forests and Parks, the Board approved a lease between the Phillips Petroleum Company and the State covering approximately 3,656.7 acres of State land in Green Ridge State Forest. The high bid was as follows:

Base Bid	\$ 3,656.70
Premium.	<u>46,366.96</u>
Total Bid	\$ 50,023.66

PATUXENT INSTITUTION:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Patuxent Institution:

John A. Ahlers, for Architectural Appointment for preparation of plans and specifications for receiving and storage warehouse. Fee: Type "B" Schedule. (A-1-G) \$ - - -

1965 Budget Program 1-17.01.22.65-08
Item 85, General Construction Loan of 1965

General Construction Loan of 1964 - Item 73 --
Penniman & Browne, Inc., for Test Borings at the Service Building. (Item I-6) 345.00

REGIONAL PLANNING COUNCIL:

1- The Board accepted and approved the information reported in letters dated October 26, 1965 and November 4, 1965, received from the Regional Planning Council, in connection with the traveling expenses incurred by the following persons who traveled to that office for interviews:

Mr. Robert N. Young, Lansing, Michigan
Mr. Stuart Eurman, Little Rock, Arkansas

These gentlemen were interviewed for the position of Executive Director of the Regional Planning Council and their expenses amounted to \$200.31.

Mr. James F. Rose, Pittsburg, Pennsylvania	\$ 45.11
(Hired as Planner IV)	
Mr. Duncan M. Graham, Waterbury, Connecticut	56.00
(Interviewed for position of Executive Director)	

2- The Board formally approved the request of the Regional Planning Council to increase the salary of the Executive Director from \$20,600 to \$25,000 annually, and to eliminate the position of Director of Planning at \$17,000.

ROSEWOOD STATE HOSPITAL:

1- The Board approved Construction Item 8 of the agenda of the Department of Budget and Procurement, covering the following expenditures by Rosewood State Hospital:

General Construction Loan of 1964 - Item 40	List 31	\$ 605.00
	List 37	590.52

2- The Board approved Item A-1-F of the agenda of the Department of Public Improvements relating to Rosewood State Hospital, as follows:

Item A-1-F - "Reference is made to the following two (2) Engineering appointments in the September 17, 1965 agenda for Rosewood State Hospital. The fee on both Item A-3-E (3) and Item A-3-E (4) was incorrectly reported. It is, therefore, requested that the previous appointments be cancelled and that the following appointments be approved, changing the fee schedule from a Type "D" schedule to a Type "C" schedule in both items.

ROSEWOOD STATE HOSPITAL: "Fire Protection Facilities in Various Patient Buildings"

ENGINEER: Stack, Cohen & Purdy, Inc.
PREVIOUSLY REPORTED: Item A-3-E(3), this Department's agenda of September 17, 1965.

(Continued)

(Rosewood State Hospital-2)

FEE: Type "C" schedule
 FUND SOURCE: Item 57, General Construction Loan of 1965

ROSEWOOD STATE HOSPITAL: "Construction and Installation of Elevator in Wyse Cottage"

ENGINEER: Stack, Cohen & Purdy, Inc.
 PREVIOUSLY REPORTED Item A-3-E(4), this Department's agenda of September 17, 1965

FEE: Type "C" schedule
 FUND SOURCE: Item 59, General Construction Loan of 1965".

3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for Rosewood State Hospital:

1966 Budget Program 10.03.05.00 --

.03-08 - John H. Cole and Sons, Inc., for Item 1 for Roof Repairs. (Item 18)	\$ 3,760.00
The Fick Brothers Roofing Company for Alt. #2 for Roof Repairs. (Item 18)	130.00

General Construction Loan of 1961 --

Item 42 - Emjay Engineering and Construction Co., Inc., the low bidder, for Air conditioning, ventilation and temperature control work in the Clinical Services Building and Rogers Building. (Item 6)	
Basis: Acceptance of Base Bid and Alternate No. 2.	72,373.00
Fee: Applicable to Egli & Gompf.	
John K. Ruff, Inc., for Change Order No. 11 to contract approved June 17, 1963, for Construction of the Clinical Services and Research Building and alterations to Rogers Building. Fee: Applicable to Jamison & Marcks. (C-13-B)	3,711.85
Item 47 - John K. Ruff, Inc., for Change Order No. 7 to contract approved July 3, 1963, for Construction of Kitchen, Food Storage and Employees' Cafeteria. (C-13-A)	200.00

General Construction Loan of 1963 --

Item 61 - Cancellation of unused portion of appropriation for completed "Alterations and Fire protection measures in various buildings" project. Bonds will not be issued. (M-7-D)	369.73+
Item 62 - Cancellation of unused portion of appropriation for completed "Equipment for Spastic Building #6" project.. Bonds will not be issued. (M-7-D)	181.09+

SEWAGE TREATMENT WORKS LOAN OF 1962:

1- The Board approved the recommendation of the State Department of Health, dated November 4, 1965, that the State grant from the Sewage Treatment Works Loan of 1962 for the following project be increased as indicated:

Project WPC-MD-97, Poolesville-Sewerage - From: \$53,150.00 To: \$64,480.00

2- The Board approved the recommendation of the State Department of Health, dated November 22, 1965, that the following amount be reverted to the unallocated balance in the Sewage Treatment Works Loan of 1962:

Project WPC-MD-83	
Mayor and Council of Snow Hill	\$ 7,731.00

Final payment has been made on this project.

ST. MARY'S COLLEGE OF MARYLAND:

1- The Board approved Construction Item 9 of the agenda of the Department of Budget and Procurement, covering the following expenditures by St. Mary's College of Maryland:

(Continued)

(St. Mary's College of Maryland-1)

Capital Appropriation 1-17.01.40.66 - Item 11	List 5	\$2,182.00
	List 10	2,972.18
General Construction Loan of 1965 - Item 94	List 4	844.50
	List 5	1,034.50
	List 6	3,044.23

2- The Board, at its meeting of May 10, 1965, approved an appointment of Rummel, Klepper & Kahl, for Utilities and Site Improvements for the Dining Hall-Student Union Building at St. Mary's College of Maryland. At that time, only one fund source was given which was for Site Improvements, whereas Utilities were also included in this appointment.

The Board, upon the recommendation of the Department of Public Improvements, today amended the previous reporting of this appointment to include an additional fund source, Item 84, General Construction Loan of 1964. The fund sources in connection with this item are now: Item 83, General Construction Loan of 1964 and Item 84, General Construction Loan of 1964. (A-1-C)

SALISBURY STATE COLLEGE:

1- The Board approved Construction Item 10 of the agenda of the Department of Budget and Procurement, covering the following expenditure by Salisbury State College:

General Construction Loan of 1963 - Item 137	List 10	\$ 892.00
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2- Upon the recommendation of the Department of Budget and Procurement, the Board approved Construction Item 15 for award of the following contract for Salisbury State College:

Capital Appropriation 1-17.01.31.65 - Item 11 --		
State Use Industries, Maryland Penitentiary, Baltimore,		
Maryland, for Household Furniture.		7,297.50

3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for Salisbury State College:

1966 Budget Program 10-60.00.00.94 --		
F. Edward Tormey, Jr., for Architectural Appointment for		
Preparation of Detailed Plans and Specifications for a		
150-Bed Dormitory. Fee: Type "D" Schedule. (A-1-B)		- - -
General Construction Loan of 1963 - Item 140 --		
Atlantic General Contractors, Inc., for Change Order No. 3		
to contract approved December 14, 1964, for Construction		
of Dining Hall-Student Union Building. Fee: Applicable		
to Booth and Somers. (Item C-10)		738.00

SPRINGFIELD STATE HOSPITAL:

1- The Board approved in principle the proposal submitted by the Department of Public Improvements on behalf of Springfield State Hospital and the Department of Mental Hygiene which will permit the location of an industry at Sykesville in Carroll County, and which covers the following four propositions:

- a. The Department of Mental Hygiene and Springfield State Hospital are agreeable to relinquishing thirty (30) acres for sale to the industry which will be located at Sykesville in Carroll County.
- b. The Department of Mental Hygiene interposes no objections to the use of the Springfield railroad siding, subject to appropriate arrangements for the contribution by the industry for maintenance purposes.
- c. Carroll County has approached the Department of Public Improvements and proposes that the State turn over to the County at no cost to the County, the 12" raw water line from the Patapsco River to Springfield State Hospital pumping station and in-take structure.

(Continued)

(Springfield State Hospital-1)

- d. Carroll County will, subject to State approval, take over the maintenance of Buttercup Road from Marriottsville Road to the entrance to the industry site. This road is presently owned by Springfield State Hospital.

2- Upon the recommendation of the Department of Public Improvements, the Board approved the cancellation of the following allocation for Springfield State Hospital:

1965 Budget Program 1-17.01.12.65-08 --

Cancellation of unused portion of appropriation for completed

"Engineering study to determine necessary improvements and replacements of main stream and hot water heating lines"

project, and transfer the cash to the General Fund. (M-7-C)\$ 130.00+

3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for Springfield State Hospital:

General Construction Loan of 1964 --

Item 45 - Richard F. Kline, Inc., for Change Order No. 1 to contract approved September 17, 1965, for Water Main Extension. Fee: Applicable to Albert P. Gipe & Associates. (C-15-A)

140.00+

Pikesville Electric Company, Inc., for Change Order No. 2 to contract approved April 7, 1965, for Fire Protection Facilities. (C-15-B) Fee: Applicable to Albert B. Gipe & Associates.

434.99

General Construction Loan of 1965 - Item 62 --

Maryland Reproduction & Supply Co., for Blueprints and instructions to bidders. (I-12-J)

28.39

SPRING GROVE STATE HOSPITAL:

1- The Board approved Construction Item 11 of the agenda of the Department of Budget and Procurement, covering the following expenditure by Spring Grove State Hospital:

General Construction Loan of 1963 - Item 76 List 80

\$ 85.69

2- Upon the recommendation of the Department of Public Improvements, the Board approved the cancellation of the following allocation for Spring Grove State Hospital:

General Construction Loan of 1963 - Item 73 --

Cancellation of unused portion of appropriation for completed

"Construction of a hog feeding house, hay barrack and silo" project. Bonds will not be issued. (M-7-D)

9,834.40+

3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for Spring Grove State Hospital:

General Construction Loan of 1964 --

Item 48 - Raymond Concrete Pile Division, for Raymond Test Borings at the site of the Administration Building. (Item I-5)

461.00

Item 50 - Emjay Engineering and Construction Co., Inc., for Change Order No. 2 to contract approved July 7, 1965, for Rehabilitation of Existing Water Piping in Bland-Bryant Building. Fee: Applicable to Matz, Childs and Associates. (Item C-14)

204.00

Item 51 - Cancellation of unused portion of appropriation for completed "Corrective measures to prevent stream pollution" project. Bonds will not be issued. (M-7-D)

949.93+

STATE DEPARTMENT OF ASSESSMENTS AND TAXATION:

The Board considered and approved the request of the State Department of Assessments and Taxation, dated October 20, 1965, that an emergency be declared to exist for the classification of "Assistant Supervisor, Tax Maps".

In considering this request, the Board had before it the recommendation of the Standard Salary Board.

STATE DEPARTMENT OF EDUCATION:

1- Upon the recommendation of the Department of Budget and Procurement, and in accordance with Chapter 58 of the Acts of 1964, the Board authorized the creation of one additional position of Data Processor II, at salary scale No. 10 - \$4,540 - \$5,677. This employee was transferred from the department to the Data Processing unit in December, 1960. Because of installment of new equipment in Data Processing, this employee will no longer be needed in that unit and will be returned to the Department of Education.

2- Upon the recommendation of the Department of Budget and Procurement, and in accordance with Chapter 58 of the Acts of 1964, the Board authorized the creation of thirty-two (32) additional positions, effective for the balance of the 1966 fiscal year, as listed below:

13 - Educational Supervisors (\$10,160 per annum each)	\$ 132,080
1 - Research Analyst	5,970
9 - Secretary I (\$4,040)	36,360
2 - Report Typist (\$3,840)	7,680
1 - Assistant Director of Instruction - Secondary Schools	10,620
1 - Director, Division of Federal-State Programs	11,540
3 - Principal Account Clerk I (\$4,290)	12,870
1 - Secretary III	5,040
<u>1</u> - Clerk-Typist II	<u>3,640</u>
<u>32</u>	<u>\$ 225,800</u>

These positions are needed to effectively implement the various titles of the Federal Elementary and Secondary Education Act of 1965 and will be supported entirely by Federal Funds. It is understood that the positions will be terminated with expiration of the Federal grant.

3- Upon the recommendation of the Department of Budget and Procurement, and in accordance with Chapter 58 of the Acts of 1964, the Board authorized the creation of nine (9) additional positions, effective for six months of the 1966 fiscal year, as listed below:

1 - Director	\$ 11,540
2 - Assistant Director (\$10,620 each per annum)	21,240
1 - Educational Supervisor	10,160
1 - Accountant IV	8,560
3 - Secretary II (\$4,540)	13,620
<u>1</u> - Clerk-Typist II	<u>3,640</u>
<u>9</u>	<u>\$ 68,760</u>

These positions will be supported by Federal Funds made available by the 1965 Amendments to the Federal Vocational Rehabilitation Act. They will provide adequate executive and staff services; direct and coordinate field operations; supervise the necessary management, personnel and training services; and to plan and develop new and more effective patterns of service to the various complex disability groups. It is understood that these positions will be thoroughly studied by the Commissioner of Personnel's office for final allocation as to position classification and that they will be terminated with the expiration of the Federal grant.

4- Upon the recommendation of the Department of Budget and Procurement, and in accordance with Chapter 58 of the Acts of 1964, the Board authorized the creation of seventy (70) additional positions, effective for six months of the 1966 fiscal year, as follows:

(Continued)

(State Department of Education-4)

2 - Supervisor (\$9,700 each per annum)	\$ 19,400
6 - Assistant Supervisor (\$8,560)	51,360
6 - Counselor III (\$7,420)	44,520
25 - Counselor II (\$6,660)	166,500
8 - Secretary II (\$4,540)	36,320
3 - Principal Account Clerk I (\$4,290)	12,870
18 - Secretary I (\$4,040)	72,720
<u>2 - Clerk-Typist II (\$3,640)</u>	<u>7,280</u>
<u>70</u>	<u>\$ 410,970</u>

These positions will be supported by Federal Funds made available by the 1965 Amendments to the Federal Vocational Rehabilitation Act. They will provide the necessary field supervision, professional counseling time, and other services to disabled persons in a variety of programs and services such as Social Security claimants, Workmen's Compensation claimants, Special Education students, and correctional inmates who are physically or mentally disabled. It is understood that these positions will be terminated with the expiration of the Federal grant.

STATE DEPARTMENT OF HEALTH:

1- At the request of Dr. William J. Peeples, Commissioner, State Department of Health, the Board agreed to reconsider the Department's request for permission to allow expenditures said to be necessary for the day to day operation of health services in local health centers, but not provided for under the Case Formula.

After some discussion, the Board agreed to approve the cost of service contracts but not the cost of repairs in the cases under consideration. The Board also agreed that those costs which were disallowed may be recovered by deducting from future payments to the affected counties.

The Board also requested the State Department of Health to work together with the Department of Budget and Procurement to determine the future policy in connection with cases of this type.

2- Upon the recommendation of the State Department of Health and the Department of Budget and Procurement, and in accordance with Chapter 58 of the Acts of 1964, the Board authorized the creation of seven (7) additional positions, supported by Federal Funds, for a Metropolitan Area Air Pollution Survey Program for the purpose of obtaining data on which to base a plan for air pollution control:

1 - Public Health Engineer I	\$ 7,800
1 - Laboratory Scientist II	6,660
1 - Laboratory Scientist I	5,970
1 - Laboratory Assistant III	4,790
2 - Laboratory Assistant II	8,080
(\$4,040 each per annum)	
<u>1 - Clerk-Typist I</u>	<u>3,320</u>
<u>7</u>	<u>\$ 36,620</u>

STATE DEPARTMENT OF PUBLIC WELFARE:

1- Mr. Raleigh C. Hobson, Director, State Department of Public Welfare, appeared before the Board in connection with the report of the State Department of Public Welfare, dated November 30, 1965, giving the status of State Funds for assistance for seven months through January, 1966. The Board approved this report.

The Board also considered and approved the request to overdraw the pro-rata proportion of the regular appropriation by \$630,905, for the month of January.

(Continued)

(State Dept. of Public Welfare)

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the State Department of Public Welfare:

General Construction Loan of 1964 - Item 65 --

Bateman Photo Print & Blue Print Co., for Blueprints
and instructions to bidders. (I-12-D)

\$ 28.00

STATE EMPLOYEES:

1- See: Commissioners of the State Accident Fund
Comptroller of the Treasury
Department of Budget and Procurement
Department of Correction
Department of Economic Development
Department of Employment Security
Department of Motor Vehicles
Maryland Office of Economic Opportunity
Miscellaneous
Regional Planning Council
State Department of Assessments and Taxation
State Department of Education
State Office Buildings-Baltimore
State Roads Commission
State Treasurer

2- The Board formally approved the following extensions of sick leave, all of which were recommended by the Commissioner of Personnel:

Comptroller of the Treasury - Central Payroll Bureau - Mrs. Doris L. Dryden, Principal Account Clerk II, for a period of three months from December 22, 1965 to March 22, 1965.

Comptroller of the Treasury - Retail Sales Tax Division - Richard Vernon Gumpfer, Auditor II, for the period from November 27, 1965 to December 30, 1965, which is the maximum period of time permitted under the law.

Crownsville State Hospital - James F. Dean, Chief Steward, for the period of three months from December 2, 1965 to March 2, 1966. If he is not able to return to duty at the end of that time, it is suggested that his case be reconsidered, and a determination be made as to whether or not additional leave with pay should be granted.

Department of Employment Security - Mrs. Gloria Morris, Clerk III, for the period of three months from November 2, 1965 to February 2, 1966. If Mrs. Morris returns to duty before the three month period authorized, the remainder of the leave may be cancelled.

Department of Employment Security - Mrs. Marion C. Sohl, Employment Interviewer, for the period of three months from November 20, 1965 to February 20, 1965.

Department of Maryland State Police - Sergeant Wilton R. May, for the period of three months, from November 8, 1965 to February 8, 1966. If Sergeant May returns to duty before the three month period authorized, the remainder of the leave may be cancelled.

Morgan State College - Mr. John Percy Bond, Director of Admissions and Placement, for the period of three months from November 15, 1965 to February 15, 1966. If Mr. Bond returns to duty prior to the expiration of the period of time authorized, the remainder of the leave may be cancelled.

Springfield State Hospital - William L. Smith, Psychiatric Aide I, for the period of three months from December 4, 1965 through March 4, 1966. If Mr. Smith is unable to return to duty at the end of that time, it is suggested that his case be reconsidered, and a determination be made as to whether or not additional leave with pay should be granted.

(Continued)

(State Employees-2)

Spring Grove State Hospital - William O. Clough, Psychiatric Aide I, for the period of three months from November 26, 1965 to February 26, 1966. If Mr. Clough returns to work prior to the expiration of the period of sick leave authorized, the remainder of the leave may be cancelled.

Spring Grove State Hospital - Ralph M. Scarlett, Maintenance Mechanic II, for the period from December 10, 1965 to February 10, 1966, which is the maximum period of time permitted under the law.

STATE OFFICE BUILDINGS-BALTIMORE:

1- Upon the recommendation of the Department of Budget and Procurement, and in accordance with Chapter 58 of the Acts of 1964, the Board authorized the creation of an additional position of Telephone Operator II, at an annual salary of \$3,480. This position is needed to handle the heavy workload which now exceeds 1,000 calls per day per operator.

2- Upon the recommendation of the Space Allocation Committee, the Board approved a request of the Superintendent of the State Office Buildings-Baltimore, to assign to the State Department of Education the following additional space in the State-owned building at 2100 Guilford Avenue, Baltimore:

1,073 sq. ft. in the basement, each center portion, to house the Civil Defense Director, Supervisor of Curriculum and Educational Media Specialist. This space will be added to 710 sq. ft. previously allocated as storage, and will all be converted to office use plus one small area for civil defense literature. Estimated cost of renovation - \$7,500.

6,926 sq. ft. of space on the third floor, consisting of both north and south wings, to be occupied by separable divisions of the department. Estimated cost of renovation - \$55,000.

Funds are available within the budget of the State Department of Education to cover the renovation costs.

3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the State Office Buildings-Baltimore:

1966 Budget Program 06.17.00.01-08 --

Henry A. Knott Remodeling Co., Inc., for Change Order No. 1 to contract approved July 7, 1965, for Alterations to Third Floor, Guilford Avenue Building. (C-2-A) \$ 98.00

Lewis Brothers, Inc., for Change Order No. 1 to contract approved July 7, 1965, for Interior Repainting at the State Roads Building. (C-2-B) 130.00

The Fabre-Cernak Corporation, for Change Order No. 2 to contract approved July 7, 1965, for Construction of Canteen in S. E. Corner of Basement, Guilford Avenue Building for Workshop for the Blind.

STATE PLANNING DEPARTMENT:

The Board accepted the information contained in letter dated December 3, 1965, concerning the traveling expenses of Mr. William D. Lontz, from Chicago, Illinois, in the amount of \$53.90, for an interview for the position of Planner IV.

STATE PROPERTY:

Upon the recommendation of the Department of Budget and Procurement, the Board approved the disposal or transfer of the following State Property no longer needed in connection with the conduct of the State's business by the agency indicated:

(Continued)

(State Property)

Judiciary - office equipment	\$ 212.25
Boys' Forestry Camps - scrap	50.00
Boys' Village of Maryland - livestock	134.34
Central Laundry - motor vehicle	250.00
Circuit Court for Frederick County - office equipment	40.00
Civil Defense Agency - motor vehicles	1,200.00
Comptroller of the Treasury - motor vehicles and office equipment	6,095.00
Coppin State College - office equipment	107.00
Department of Correction - motor vehicles	2,075.00
Crownsville State Hospital - office and farm equipment and livestock	1,362.13
Deer's Head State Hospital - office equipment	20.00
Department of Assessments and Taxation - desk	12.00
Department of Budget and Procurement - motor vehicle	700.00
Department of Chesapeake Bay Affairs - motor vehicles	2,325.00
Department of Economic Development - office equipment	30.00
Department of Employment Security - office equipment	337.00
Department of Forests and Parks - maintenance and office equipment	234.95
Department of Game and Inland Fish - motor vehicles, maintenance equipment, etc.	8,287.11
Department of Maryland State Police - scrap	25.00
Department of Motor Vehicles - motor vehicles	875.00
Department of Public Improvements - cameras	32.00
Eastern Shore State Hospital - scrap	22.00
General Assembly of Maryland - office equipment	579.50
Maryland Children's Center - office equipment	50.00
Maryland Correctional Institution-Hagerstown - scrap, livestock and typewriters	1,233.20
Maryland House of Correction - motor vehicle and livestock	1,580.18
Maryland Training School for Boys - maintenance equipment	110.00
Maryland Penitentiary - motor vehicle and scrap	677.90
Maryland Veterans' Commission - office equipment	48.05
Montebello State Hospital - maintenance equipment	100.90
Montrose School for Girls - livestock	188.12
Morgan State College - office equipment	106.99
Mt. Wilson State Hospital - livestock	1,335.41
Rosewood State Hospital - office equipment and scrap	495.00
Springfield State Hospital - livestock	487.13
Spring Grove State Hospital - typewriters and scrap	341.15
State Auditor - office equipment	40.25
State Bank Commissioner - office equipment	224.90
State Board of Examiners and Registration of Architects - office equipment	10.00
State Department of Education - office equipment	156.00
State Department of Health - motor vehicles	115,460.25
State Department of Public Welfare - motor vehicles and office equipment	2,387.10
State Law Department - motor vehicle	2,250.00
State Roads Commission - motor vehicles, road equipment and scrap	11,610.28
State Use Industries - motor vehicle	850.00
Workmen's Compensation Commission - office equipment	61.00

Board of Public Works - inventory transfer of one IBM Electric Typewriter and one Pres-to-Line (\$502.01) to the Comptroller of the Treasury - General Department.

Comptroller of the Treasury - Central Payroll Bureau - inventory transfer of one Diebold Mobile Sorter Rack (\$93.50) to the State Treasurer's Office.

Comptroller of the Treasury - General Department - inventory transfer of one Underwood Electric Typewriter (\$378.25) to the Board of Public Works. Also, remove from inventory and junk one brief case (\$12.50) which is worn out and is unserviceable.

Comptroller of the Treasury - License Bureau - remove from inventory and junk one bookcase (\$5.00) which is no longer usable and has been replaced.

(Continued)

(State Property)

Department of Forests and Parks - remove from inventory and junk a list of equipment(\$4,260.34) at several park locations, which is no longer usable.

Employees' Retirement Systems - remove from inventory four folding chairs, two straight-back chairs and one executive chair (\$54.80) which are no longer usable and have no resale value.

Maryland Children's Center - remove from inventory and junk a list of equipment (\$755.25) which is no longer usable and has no resale value. Also, inventory transfer of one softball backstop (\$118.00) to Victor Cullen School.

Maryland Correctional Institution for Women-Jessup - inventory transfer of a General Electric single channel transmitting and receiving radio type V017NRG (\$913.18) to the Department of Maryland State Police.

Maryland Penitentiary -remove from inventory and junk one bread slicer (\$560.00) which is unrepairable and has no resale value.

Military Department - remove from inventory and junk a list of equipment (\$929.33) at ten (10) armory locations, which has become unserviceable through normal wear.

Rosewood State Hospital - remove from inventory and junk a list of equipment (\$4,498.09) which is no longer usable and beyond economical repair.

State Athletic Commission - remove from inventory and junk a list of equipment (\$448.07) which is no longer usable and has no resale value. Also, inventory transfer of metal shelving (\$63.00) to the State Office Buildings-Baltimore.

State Department of Education - remove from inventory one each adding machine, ladder, storage cabinet and screen (\$330.50) which cannot be located and presumed lost.

State Department of Health - inventory transfer of one International trailer(\$1,716.23) to the Baltimore County Health Department for use as a mobile air sampling station. Also, inventory reduction in the book value by \$2,719.87, which represents a list of equipment which is no longer usable, cannot be located or has been transferred to another State agency.

Mt. Wilson State Hospital - remove from inventory and junk two food carts (\$1,600.00). These carts are not usable and will be dismantled for repair parts on other carts.

State Office Buildings - Baltimore - inventory transfer of 12 sections of steel shelving (\$600.00) to the State Department of Public Welfare.

STATE RECORDS:

The Board approved the following Records Retention Schedules submitted by the Hall of Records Commission on December 6, 1965:

Baltimore County, Department of Public Works,	
Bureau of Land Acquisition	C-271
" " People's Court	C-272
" " Department of Public Safety,	
Fire Bureau	C-273
Harford County, Clerk of the Circuit Court	C-274
Anne Arundel County, Clerk of the Circuit Court	C-275
Dept. of Public Welfare, Montrose School for Girls	433
State Board of Professional Engineers and Land Surveyors	434

STATE RETIREMENT SYSTEMS:

The Board considered and formally approved the release and execution of the following documents on behalf of the State Retirement Systems:

Ground Rent Redemption Deed for the ground rent issuing out of 825 Stamford Road, Baltimore City, Maryland - Anna Ellen Earley, Life Tenant, Krozer A. Earley, her husband, and Charles D. Wallick, her son, Remainderman. \$1,600.00

(Continued)

(State Retirement Systems)

Original Mortgage dated December 11, 1963, between John K. Ross and Judith W. Ross, et al. - JR #19804 - "St. Aubin's Heights, "Easton, Maryland. (Mortgage has been fully satisfied)

Original Mortgage dated April 25, 1964, between Vincent M. Story, et ux., et al. - JR #19695 - Monocacy Village, Frederick City, Maryland. (Mortgage has been fully satisfied)

Deed of Trust Note - covering property of Charles A. and Shirley J. Armstrong - 12612 Killian Lane, Bowie, Maryland. \$15,000.00

Original Deed of Trust - same parties and property..

Ground Rent Redemption Deed - ground rent issuing out of 920 Cooks Lane, Baltimore, Maryland - August Shay Grove, et ux. \$1,600.00

Original Mortgage - Henry J. Whyte and wife, Financing Statement of Henry J. Whyte and wife, Property: 3932 Fernhill Avenue, Baltimore, Maryland-21215 (JWR & Co., Inc.) \$25,400.00

Original Mortgage - Charles Benj. Potter and wife, Financing Statement of Charles Benj. Potter and wife, Property: 206 Broadway Avenue, Glen Burnie, Maryland (JWR & Co., Inc.) \$15,700.00

STATE ROADS COMMISSION:

1- The Board approved the execution of a deed to The Eastern Shore Public Service Company of Maryland for a 30-foot utility right-of-way and perpetual easement in Wicomico and Worcester Counties, being portions of the former properties of Andrew Morris, R/W Item 34988; Mitchell Dennis, R/W Item 47081; Denver Richardson, et al, R/W Item 52113; G. R. Parker, R/W Item 47118; Paul Richardson, R/W Item 47106, Contracts Wi-290-3-10-11-12-120; and John H. Hall Estate, R/W Item 47054; and Betty Lee Gray Estate, R/W Item 49330, Contracts Wo-352-8-10-120.

2- Mr. LeRoy C. Moser, Chief, Right-of-Way Division of the State Roads Commission, and Mr. Malcolm S. Barlow, Assistant Chief, Board of Trustees, Employees' Retirement System, appeared in connection with Mr. Barlow's request to purchase from the State Roads Commission approximately 700 square feet of land originally acquired by the Commission from Mr. Barlow as part of the right-of-way of the Baltimore Beltway. The land in question was under Contract B-635-7-420, Baltimore Beltway - Harford Road to Belair Road, Item 46503.

The Board agreed to sell this 700 square feet to Mr. Barlow for \$.33 per square foot, minus any proximity damages that were originally paid to Mr. Barlow. The Board also agreed that the fence should stay at its present location. The Board understands that any differences with the Bureau of Federal Roads would be handled by Mr. Barlow.

The Board also agreed that it would sell back to Mr. Charles Alsruhe, approximately 767 square feet of land originally purchased as part of the Baltimore County Beltway under the same terms and conditions.

3- The Board approved the recommendation of the State Roads Commission to cancel the deed of June 7, 1965, on the Laura L. Durkee property, Contract Ce-400-1-220, Item 41555, which was executed by the Board of Public Works on June 17, 1965.

4- The Board considered and approved the request of the State Roads Commission, dated October 20, 1965, that an emergency be declared to exist in connection with the classification of "Cadet, Tunnel Patrol Force".

In considering this request, the Board had before it the recommendation of the Standard Salary Board.

(State Roads Commission)

5- The Board approved the request of the State Roads Commission dated October 15, 1965, for permission to dispose of the following properties located on the west side of the John F. Kennedy Memorial Expressway (Northeast Expressway) at its intersection with Kenwood Avenue in Baltimore County, Maryland, at Public Auction:

Contract B 682-6-420
Northeast Expressway
George W. Radcliff - Item NE 270
Lawrence E. Collins - Item NE 155
Henry W. Chapman - Item NE 156
Policy Memorandum 80.2-1
Submission No. 37

It is understood that this property will be disposed of at a figure commensurate with its appraised value, and in accordance with State Roads Commission policy.

6- The Board approved the request of the State Roads Commission dated October 25, 1965, for permission to dispose of the following properties located on the south side of Dilston Road at the southwesterly quadrant of the Capitol Beltway - New Hampshire Avenue Interchange in Montgomery County, Maryland, at Public Auction:

Contract M 512 -13-320
Capitol Beltway at New Hampshire Interchange
Vernon L. Williams - Item 42488
Dorothy R. Mohr - Item 42489
Arthur E. Hoffman - Item 42490
Submission No. 38

This property will be disposed of at a figure commensurate with its appraised value of \$15,600, and in accordance with State Roads Commission policy.

7- The Board approved the request of the State Roads Commission of November 5, 1965, for permission to dispose of the following property containing approximately 0.39 acre of land and located on the east side of Interstate Route 270, 1 mile north of the Capitol Beltway in Montgomery County, Maryland, to be offered to the adjoining owner at a figure commensurate with its appraised value:

Contract M 512-19-320
Capitol Beltway - Pooks Hill to River Road
Former Bert J. Voss, Jr. - Item 40247
Policy Memorandum 80.2-1
Submission No. 39

8- The Board approved the request of the State Roads Commission of November 17, 1965, for permission to dispose of the following property containing approximately 27.18 acres and located on the south side of Maryland Route 23, approximately one-third mile east of Highpoint Road in Harford County, Maryland, at Public Auction:

Contract H 438-1-420
Relocation of Maryland Route 23
Former Paul D. Johnson Property
Item No. 44758
Policy Memorandum 80.2-1
Submission No. 40

This property will be disposed of at a figure commensurate with its appraised value, and in accordance with State Roads Commission policy.

(State Roads Commission)

9- At its meeting of August 3, 1965, the Board approved the request of the State Roads Commission for permission to dispose of excess land at Public Auction, being the former Marshall Davis Property - Contract M 393-1-320, Connected from Maryland Route 118 to Maryland Route 120, Item 38502.

At today's meeting, there was discussion relative to the disposal of this property by direct negotiations with the Germantown Investment and Church Hill Investment Companies, the owners of the property surrounding this parcel. While the Board agreed to a negotiated sale to the adjoining owners, there was some concern as to whether or not the appraised value was adequate under the circumstances. The Board requested the State Roads Commission to have the valuation rechecked giving particular emphasis to its use for commercial purposes and the prices of the various assemblers of land in the area have been paying. The Commission was requested to report its findings at the January meeting.

10- The Board considered the request dated December 10, 1965 and presented at today's meeting by Mr. LeRoy C. Moser, Chief, Right-of-Way Division of the State Roads Commission, for permission to accept an auction bid in the amount of \$15,750 from Melvin L. Clark, Jr., made at the auction sale conducted on Friday, December 3, 1965, for the purchase of excess land being the former Constantine J. Pappadeas Property - Contract M 512-19-320, Capitol Beltway, Bradley Boulevard to Wisconsin Avenue, Item No. 40267.

The Board was advised that this parcel of land was approved for disposal at a figure of \$20,800 by the Commission, as recorded in the Minutes of the State Roads Commission dated July 14, 1965, Submission No. 29, Item No. 2.

After some discussion, the Board deferred acceptance of the auction bid and requested the State Comptroller to examine the property and report his findings at the next meeting.

11- The Board confirmed the approval which has previously been given by the individual members to the State Roads Commission for execution of the following deeds to:

Washington Gas Light Company, for 30.59+ acres of gas storage easement in Prince George's County, from Station 500+00 to Station 544+35, as shown on SRC Plats 13619 through 13623; General File 31051, Contract P-391-18-320. (Replaces deed of 8/27/65, returned unexecuted by Board of Public Works with request that conveyance be made in form of full agreement, executed by grantee, and include provision re claims for damages.).

City of Salisbury, a municipal corporation, for Extension of Mill Street in Salisbury, Wicomico County, from north of West Main Street to Riverside Drive (between survey stations 42+00 and 48+00 as shown on SRC Plats 16339 and 16338), R/W File Z-253, Contract Wi-292-120..

12- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the State Roads Commission:

Toll Facilities Division, Operations Reserve Fund --

The Green Contracting Company, Inc., for Change Order No. 1 to contract approved October 8, 1965, for Replacement of Cast Iron Sections of two (2) boilers at Baltimore Harbor Tunnel Administration Building. (Item C-20)	\$ 293.00
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Budget Program 3-08.01.00 --

.00-38 - Charles Bang, for Change Order No. 2 to contract approved August 3, 1965, for Construction of the Garage and Shop Building at Gaithersburg. (Item C-21)	543.73+
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(Continued)

(State Roads Commission-12)

Budget Program 3-08.01.00 --

.00-38 - Walter Bucher & Associates, for Extension of Architectural/Engineering appointment for District Engineer's Office, District Office #3 to Serve Prince George's and Montgomery Counties - Utilities. (A-1-L)

Fee: Type "B" Schedule.

\$ - - -

Rosa P. McAfee, widow, R. Hunter McAfee and Nora McAfee, and Charles C. McAfee and Hattie McAfee, for acceptance of condemnation award of October 22, 1965 in the Circuit Court of Frederick County, for 280.91 acres adjacent to Cunningham Falls State Park. (In the relocation of U. S. Route 15, property of the Manor Area of Cunningham Falls State Park was acquired by the State Roads Commission, which lands were agreed to be replaced by the State Roads Commission acquisition of the McAfee property. (P-3-D)(2) 32,500.00

STATE TREASURER:

1- The Board accepted and approved the report to the State Treasurer's Office from The Equitable Trust Company, covering various investment transactions for the State Accident Fund for the period from October 22, 1965 through November 21, 1965.

2- The Board accepted and approved the report to the State Treasurer's Office from The Equitable Trust Company, covering various investment transactions for the State Accident Fund, for the period from September 22, 1965 through October 21, 1965.

3- The Secretary submitted to the Board the following reports received from the State Treasurer covering investment transactions for State Funds, which were completed by the State Treasurer since the last meeting of the Board:

November 22, 1965	MARYLAND PORT AUTHORITY: Purchase of \$2,000,000 United States Treasury Bills, Due 1/20/66.
November 12, 1965	MORGAN STATE COLLEGE PROGRAM 27-FUND 11-13.02.00.27: Subscribed to \$13,000 United States Treasury Bills, Due 2/10/66. Collection and deposit of \$13,000 United States Treasury Bills, matured 11/12/65.
November 16, 1965	MORGAN STATE COLLEGE FUND 11-13.02.00.28: Purchase of \$52,000 United States Treasury Bills, Due 6/30/66
November 10, 1965	STATE OF MARYLAND-GENERAL FUNDS: Purchase of \$5,000,000 United States Treasury Bills, Due 12/30/66..
November 15, 1965	Exchange of United States Treasury 4-1/4% Notes, Due 5/15/67 for United States Treasury 4% Notes, Due 11/15/65.
November 16, 1965	Purchase of \$10,000,000 United States Treasury Bills, Due 5/12/66.
November 19, 1965	Purchase of \$5,000,000 United States Treasury Bills, Due 1/27/66. Purchase of \$12,500,000 United States Treasury Bills, Due 3/31/66.
November 26, 1965	Collection and deposit of \$3,000,000 United States Treasury Bills, Mature 11/26/65. Collection and deposit of \$7,000,000 United States Treasury Bills, Mature 11/26/65. Collection and deposit of \$5,000,000 United States Treasury Bills, Mature 11/26/65. Collection and deposit of \$5,000,000 United States Treasury Bills, Mature 11/26/65.

(Continued)

(State Treasurer-3)

November 30, 1965 STATE OF MARYLAND-GENERAL FUNDS:
Purchase of \$5,000,000 United States Treasury Bills,
Due 6/22/66.

November 9, 1965 Purchase of \$5,000,000 United States Treasury Bills,
due 3/22/66.
Sale of \$5,000,000 United States Treasury Bills,
Due 3/22/66.

November 10, 1965 Purchase of \$2,000,000 United States Treasury 4% Notes,
Due 5/15/66.
Purchase of \$8,000,000 United States Treasury 3-7/8%
Notes, due 2/15/66.
Sale of \$2,000,000 United States Treasury 4% Notes,
Due 5/15/66.
Sale of \$8,000,000 United States Treasury 3-7/8%
Notes, Due 2/15/66.

December 1, 1965 STATE ROADS COMMISSION, COUNTY HIGHWAY CONSTRUCTION BOND-
TWELFTH SERIES-SINKING FUND:
Purchase of \$42,000 United States Treasury Bills,
Due 3/22/66.
Purchase of \$93,000 United States Treasury Bills,
Due 9/30/66

October 28, 1965 STATE ROADS COMMISSION-STATE HIGHWAY CONSTRUCTION BONDS-
SECOND ISSUE-SINKING FUND:
Purchase of \$1,400,000 United States Treasury Bills,
Due 12/23/65.

November 3, 1965 Purchase of \$5,000,000 United States Treasury Bills,
Due 4/21/66.

November 8, 1965 Collection and deposit of \$1,400,000 United States
Treasury Bills, Matured 10/31/65.

November 12, 1965 Collection and deposit of \$5,000,000 United States
Treasury Bills, Matured 11/12/65.
Purchase of \$810,000 United States Treasury Bills,
Due 12/23/65.

November 16, 1965 Collection and deposit of \$810,000 United States
Treasury Bills, matured 11/15/65.

November 29, 1965 Purchase of \$4,400,000 United States Treasury Bills,
Due 6/22/66.

November 26, 1965 STATE ROADS COMMISSION-STATE HIGHWAY CONSTRUCTION BOND-
SINKING FUND ACCOUNT:
Collection and deposit of \$1,560,000 United States
Treasury Bills, Due 11/26/65.

November 23, 1965 Sale of \$2,000,000 United States Treasury 2-1/2%
Bonds, Due 6/15/67.

November 26, 1965 STATE ROADS COMMISSION-SPECIAL FUND ACCOUNT 11-08.01.00.40:
Collection and deposit of \$5,000,000 United States
Treasury Bills, due 11/26/65.

October 26, 1965 UNSATISFIED CLAIM AND JUDGMENT FUND:
Subscribed to \$100,000 United States Treasury Bills,
Due 1/27/66.

4- Upon the recommendation of the Department of Budget and Procurement,
and in accordance with Chapter 58 of the Acts of 1964, the Board authorized
the creation of one additional position of Accountant I, at an annual salary
of \$6,280, needed to handle the increased workload in the Baltimore Office.

SUPERINTENDENT OF PUBLIC BUILDINGS AND GROUNDS:

1- The Board gave its formal approval to the request of Mrs. Richard
MacKenzie, 6 St. Andrews Crossover, Severna Park, Maryland, to rent the
small office building which the State owns on the corner of Chancery
Lane and State Circle next to the Shaw House, for \$50.00 a month, on
a month to month basis, effective immediately. The necessary arrangements
will be made with the Superintendent of Public Buildings and Grounds in
Annapolis.

(Superintendent of Public Buildings and Grounds)

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Superintendent of Public Buildings and Grounds:

The Baltimore Asphalt Paving Company, (the low bidder, for Acceptance of Base Bid and Alternate B; Alternates A, C and D are rejected) for Construction of Parking Facilities on the former Gas and Electric Company property on the St. John's College property. Fee: Applicable to Robertson & Associates, \$3,167.50 from 1965 GCL, Item 3 and \$2,752.47 from 1966 Budget 1-06.03.00.12-08 by transfer from General Emergency Fund. (Item 9-A) \$ 84,571.00

\$45,250.00 - Item 3, General Construction Loan of 1965
39,321.00 - 1966 Budget 1-06.03.00.12-08 by transfer
from General Emergency Fund.

From General Emergency Fund by transfer to 1966 Budget Program 06.16.00.02-08:

Simpson Electrical Co., for Change Order No. 1 to contract approved July 7, 1965, for Installation of Lighting Fixtures at the Secretary of State's Office, State House. (C-1-A) 105.00

Blair Brothers, for Change Order No. 1 to contract approved October 8, 1965, for Repainting Treasury Building and New State Office Building. (C-1-B) 527.00

General Construction Loan of 1965 --

Item 2 - Noah A. Hillman, Attorney, for Recording deed and plat, tax refund, deed examination, deed and conveyancing in connection with the acquisition of Baltimore Gas and Electric Company property for State Parking Lot, Annapolis. (I-1-B) 1,004.94

Item 3 - Cancellation of unused portion of allocation approved November 1, 1965, for appointment of Robertson & Associates, for field survey in connection with the design of parking facilities in Annapolis. (Item M-1) 13.25+

TOWSON STATE COLLEGE:

1- The Department of Public Improvements reported that student help was used during the summer and fall for receiving, storing, and handling of the equipment shipments as received for placement in the new Science Building at Towson State College and that the College had requested the Board to approve the reimbursement to their operating budget from the equipment appropriation from which these items were purchased. The Board approved the request of Towson State College and reimbursement will be made to the 1966 Budget Program 1-13.08.06.02-02, from Item 103, General Construction Loan of 1964. (Item M-3)

2- The Board approved Construction Item 13 of the agenda of the Department of Budget and Procurement, covering the following expenditures by Towson State College:

General Construction Loan of 1964 - Item 103	List 16	\$11,879.15
	List 19	15,436.76

3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for Towson State College:

Redding & Company, Incorporated, for Construction of Addition to and Remodeling of Dining Room and Kitchen. Fee: Applicable to B. F. Owens & Associates. (Item 5-B) 818,180.00

\$790,580.00 - Item 121, General Construction Loan of 1965
27,600.00 - Item 145, General Construction Loan of 1963.

(Towson State College-3)

General Construction Loan of 1963 --

Item 145 - John K. Ruff, Inc., for Change Order No. 9
to contract approved May 20, 1964, for
Construction of Science Building. (C-11-B) \$ 4,109.63

Item 146 - S. H. Jackson, for Street and Parking Area
Lighting. (Item 5-A) 8,850.00

Harry T. Campbell Sons' Corporation, for
Extension of East Entrance Road off Burke
Avenue. (Item 11) 8,109.00

Ratrie, Robbins & Schweizer, Inc., for Change
Order No. 3 to contract approved September
14, 1964, for Construction of Road and Parking
Lot. Fee: Applicable to Benjamin E. Beavin
Company. (C-11-A) 1,472.20+

Maryland Reproduction & Supply Co., for Blueprints
and instructions to bidders. (Item I-12-K) 9.00

General Construction Loan of 1964 - Item 105 --

Maryland Reproduction & Supply Co., for Blueprints and
instructions to bidders. (I-12-K) 6.44

General Construction Loan of 1965 --

Item 118 - Extension of appointment to James Posey & Assoc.,
for Renewal of Heating System and Plumbing in
Stephens Hall. Straight 8%. (A-1-D) - - -

Item 119 - Engineer appointment of Ernest F. Siegel &
Associates, for the preparation of plans
and specifications for the Renovation of
Newell Hall Dormitory. (A-1-E) - - -

Fee: Type "C" Schedule. - - -

UNIVERSITY OF MARYLAND:

1- The Board approved Construction Item 13 of the agenda of the Department
of Budget and Procurement, covering the following expenditures by the
University of Maryland:

General Construction Loan of 1963 - Item 168	List 163	\$ 155.40
	List 166	2,348.00
	List 175	1,589.00
	List 176	336.60
	List 179	1,507.55
	List 187	436.50
	List 192	206.46
	List 193	1,984.56
	List 206	265.60
Item 172	List 169	983.24
	List 173	12.00
	List 188	980.00
General Construction Loan of 1964 - Item 115	List 167	298.00
	List 168	1,115.40
	List 170	735.00
	List 183	198.00
	List 186	728.00
	List 194	190.00
	List 205	93.00
	List 225	78.72
	List 226	85.15
General Construction Loan of 1965 - Item 123	List 164	1,906.00
	List 165	78.50
	List 185	1,749.01
	List 190	1,495.20
	List 191	319.20
	List 198	744.17
	List 199	611.52
	List 200	1,446.00
	List 202	88.52
	List 223	171.00

(Continued)

(University of Maryland-1)

General Construction Loan of 1965 - Item 124	List 184	\$ 42.00
	List 189	175.20
	List 203	2,489.99
	List 204	1,756.62
	List 212	1,121.00
	List 214	849.85
	List 216	248.50
	List 217	210.95
	List 220	58.00
	List 221	1,016.25
Item 125	List 211	2,522.25
	List 215	99.90
Item 145	List 227	36.33

2- University of Maryland, Baltimore -

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the University of Maryland, Baltimore:

General Construction Loan of 1962 - Item 154 --
 Maryland Casualty Company, for Inspection of Passenger
 Elevator at the Law Library. (Item I-3) \$ 10.00

General Construction Loan of 1965 - Item 138 --
 Baltimore Photo & Blue Print Co., for Blueprints and
 instructions to bidders. (I-12-L) 125.29

3- University of Maryland, Baltimore County Campus:-

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the University of Maryland, Baltimore County Campus:

General Construction Loan of 1964 - Item 129 --
 John K. Ruff, Inc., for Change Order No. 2 to contract
 approved May 10, 1965, for Construction of Academic
 Building, Lecture Hall and Multipurpose Building.
 Fee: Applicable to Rogers, Taliaferro, Kostritsky,
 Lamb on Debits in the amount of \$2,052.09 and
 Credits in the amount of \$3,307.50. (Item C-5) \$4,052.23+

General Construction Loan of 1965 --
 Item 146 - L. Alan Evans Associates, for Topographic Survey
 and Stake-out of Test Boring Locations during
 October, in connection with Construction of
 Library. (I-2-A) 760.17
 Item 149 - Raymond Concrete Pile Division, for three (3)
 Raymond Test Borings at the site of the
 University of Maryland Baltimore Campus,
 Catonsville, Maryland.

4- University of Maryland, College Park -

a. On January 6, 1965, the Board approved the execution of Change Order #2 to contract with Hicks-Tate, Inc., for Construction of College of Education and General Classroom Building, a Credit to the State of \$1,147.12, indicating that the fee was applicable to Booth & Somers on a portion of the Change Order, or an amount of \$174.15. At today's meeting, the Department of Public Improvements reported that this reporting should be corrected to indicate the fee applicable to the total Change Order. The Board approved this correction. (Item M-2)

b. Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the University of Maryland, College Park:

General Construction Loan of 1964 --
 Item 118 - Baltimore Contractors, Inc., for Change Order No. 6
 to contract approved June 17, 1963, for Construction
 of addition to Physics Building. (C-6-A) \$5,000.00+

(Continued)

(University of Maryland, College Park-b)

General Construction Loan of 1964 - Item 118 --

Baltimore Contractors, Inc., for Change Order No. 1
to contract approved July 7, 1965, for Construction
of the second phase addition to the Physics Building
which includes the Cyclotron Structure Addition.
(Item C-67B)

\$5,000.00

5- University of Maryland-Maryland State College --

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the University of Maryland, Maryland State College:

General Construction Loan of 1964 - Item 126 --

Charles E. Brohawn & Brothers, Inc., for Change Order No. 4
to contract approved February 11, 1965, for Men's
Dormitory-Infirmery Facilities and Home Economics
Building. Fee: Applicable to Booth & Somers. (Item C-4) \$5,397.84

VICTOR CULLEN SCHOOL:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for Victor Cullen School:

General Construction Loan of 1961 - Item 2 --

General Elevator Company, for Necessary work to restore
existing General Elevator Company Electric Passenger
Elevator into good operating condition in the main
building of the school. (Item 27)

\$ 746.00

WASHINGTON COLLEGE LOAN OF 1962:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Washington College Loan of 1962:

Charles E. Brohawn & Brothers, Inc., for Construction
of Caroline House (Dormitory) (Item 2)
Fee: Applicable to Eshbach, Pullinger, Stevens &
Bruder with Booth and Somers associated.

\$ 462,800.00

MacLeod Construction Company, for Construction of Fine
Arts Building. Fee: Applicable to Eshbach, Pullinger,
Stevens & Bruder with Booth and Somers associated.
(Item 2)

1,118,000.00

WESTERN MARYLAND STATE HOSPITAL:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for Western Maryland State College:

1966 Budget Program 10.01.08.03-08 --

The F. A. Bartlett Tree Expert Company, for Tree Surgery
and Purning. (Item 16)

\$1,080.00

WORKMEN'S COMPENSATION COMMISSION:

The Board considered and approved the request dated November 3, 1965, of the Workmen's Compensation Commission, for permission to write-off as uncollectible, \$476.66 from their books for various Second Injury Fund Assessment Accounts.

MARYLAND RACING COMMISSION:

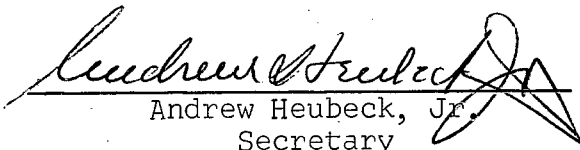
Upon the recommendation of the Governor, the Board revoked the previous allocation of \$10,000 from the General Emergency Fund to the Maryland Racing Commission to cover the State's share in producing a film concerning the racing industry in this State. This allocation was approved at the November 1, 1965 meeting.

MORGAN STATE COLLEGE:

The Board approved, upon the recommendation of the Department of Budget and Procurement, the request of Morgan State College for permission to enter into contract with Kenneth R. Erfft Associates of Philadelphia to make a study of the college's business and finance organization, at a cost of \$1,000, in accordance with proposal dated November 30, 1965. The cost of the study will be paid from funds presently available within the college's budget.

ADJOURNMENT:

There being no further business, the meeting was adjourned.


Andrew Heubeck, Jr.
Secretary